

11-10-1934

Board of Trustees Meeting Minutes 1934-11-10

Bowling Green State University

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MC MANUS-THROUP CO., TOLEDO, OHIO-72773

Bowling Green, Ohio
November 10, 1934

The Board of Trustees of the Bowling Green State College met on the above date with the following members present: Dr. H. J. Johnston, President; Mrs. Myrtle B. Edwards, Secretary; Frank J. Prout and A. L. Gebhard. Dr. Williams was also present. D. C. Brown was unavoidably absent.

The minutes of the meeting held on June 11, 1934 were read and approved.

Dr. Williams reported that since the last meeting collections of fees were made as follows, forwarded to Treasurer Brown and then sent to the Treasurer of State:

July 5	\$8011.10	- Student Fees, Health Fees, Text-Books & Misc. Sales
July 26	235.54	- Student Fees, Textbooks, Chemistry Fees, & Misc. Sales
Sept. 12	466.53	- Student Fees, Textbooks, Health Fees, Chemistry Fees, Misc. Sales
Oct. 4	17437.50	- Student Fees
Oct. 24	8761.80	- Student Fees, Health Fees, Text-Books, Chemistry Fees, and Miscellaneous Sales

He presented receipts from Treasurer Brown and also from the Treasurer of State and the same were ordered spread upon the minutes.

July 5, 1934

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

Additional Registration Fees Second Semester 1933-34

Registration Fees, Receipts #909-926	\$348.75
Biology Fees	8.00
Chemistry and Physics Fees	9.00
Industrial Arts Fee	1.00
	<u>366.75</u>

REFUNDS

Registration Fee	<u>18.00</u>	\$ 348.75
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Registration Fees Summer Session 1934

Registration Fees, Receipts #1-593	6474.41
Industrial Arts Fees	101.50
Biology Fees	45.00
Music Fee	2.00
Chemistry Fees	24.00
Physical Education Fees	62.00
Late Registration Fees	10.00
Library Fines	43.50
Transcript Fees	13.00
	<u>6775.41</u>

REFUNDS

Registration Fee	\$11.25	
Registration Fee	16.88	
Registration Fee	5.62	
Chemistry Fee	3.00	
Industrial Arts Fees	3.00	
Physical Education Fees	<u>2.00</u>	<u>41.75</u>
		<u>6733.66</u>
		7082.41
Sale of 14 yds. Cinders	2.80	
Sale of Box	<u>.05</u>	2.85
Credit for Shortage of Coal	34.89	
Reimbursement to Cover Hauling Chgs.	<u>5.45</u>	40.34
Health Fees		19.50
Sale of Textbooks		<u>866.00</u>
		\$8011.10

(Signed) D. C. Brown
Treasurer

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

TO ORIGINATING DEPARTMENT, DIVISION OR INSTITUTION

Columbus, Ohio, July 11, 1934 No. 3505

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$8011.10 collected from sources detailed and to be credited to the fund of account as shown above.

W. A. Bailey, Cashier

July 26, 1934

Received of Gertrude Brod, Assistant Treasurer the following sum to be forwarded to the Treasurer of State:

Additional Registration Fees Summer Session 1934

Registration Fees, Receipts #594-597	33.76
Biology Fees	6.00
Transcript Fees	4.00
	<u>43.76</u>

REFUNDS

Registration Fees	4.00	
Industrial Arts Fee	1.50	<u>5.50</u>

38.26

Sale of Sanitary Garments	20.00
Sale of Textbooks	51.35
Chemistry Deposit Fees	<u>125.93</u>

235.54

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Aug. 1, 1934 No. 3916

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$109.61 collected from sources detailed and to be credited to the fund of account as shown above.

W. A. Bailey, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Aug. 1, 1934 No. 1673

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Depository Trust Fund the sum of \$125.93 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier
Depository Trust Fund

September 12, 1934

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

Additional Registration Fees Second Semester 1933-34

Registration Fees, Receipts #927 & 928	45.00
Biology Fee	2.00

Additional Registration Fees Summer Session, 1934

Registration Fees, Receipts #598-602	50.63
Chemistry Fee	2.00

Post Summer Session Registration Fees 1934

Registration Fees, Receipts #603-628	276.50
Industrial Arts Fees	7.50
Library Fines	17.00
Transcript Fees	17.00
	<u>417.63</u>

Sale of Scrap Pipe	.50	
Sale of Old Barrel	.25	
Sale of Used Sewing Machine	<u>10.00</u>	10.75

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Sale of Textbooks	24.56
Health Fees	3.00
	<u>455.94</u>
Chemistry Breakage Fees	10.59
	<u>\$ 466.53</u>

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Sept. 20, 1934 No. 4753

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$455.94 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Sept. 20, 1934 No. 2053

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Depository Trust Fund the sum of \$10.59 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier
Depository Trust Fund

October 4, 1934

Received of Gertrude Brod, Assistant Treasurer,
the following sum to be forwarded to the Treasurer of State:

Partial Report

Registration Fees First Semester 1934-35

775 Receipts @ \$22.50	17,437.50
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(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Oct. 11, 1934 No. 5114

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$17,437.50 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

October 24, 1934

Received of Gertrude Brod, Assistant Treasurer, the
following sum to be forwarded to the Treasurer of State:

Additional Registration Fees Second Semester 1932-33

1 Registration Fee @ 22.50	
Refund of Reg. Fee <u>18.00</u>	4.50

Additional Registration Fees First Semester 1934-35

Chemistry and Physics Fees	364.00
Registration Fees, Receipts #776-836	1271.25
Industrial Arts Fees	283.50
Home Economics Fees	177.00
Biological Science Fees	247.00
Music Fees	930.00
Late Registration Fees	20.00
Transcript Fees	14.00
Library Fines	5.55
	<u>3312.30</u>

REFUNDS

2 Registration Fees @ 22.50	45.00	
4 Registration Fees @ 18.00	72.00	
1 Registration Fee @ 10.50	10.50	
3 Ind. Arts Fees @ 1.50	4.50	
	<u>132.00</u>	
		<u>3180.30</u>
		3184.80

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

Sale of Scrap Paper	1.50	
Sale of Textbooks	3488.50	
Health Fees	1432.00	
Chemistry Deposit Fees	<u>655.00</u>	
		\$8761.80

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, No. 5442

The Department of the Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$8106.80 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, No. 2352

The Department of the Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Depository Trust Fund the sum of \$655.00 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier
Depository Trust Fund

Financial statements of the college dormitories for the second semester of 1934 and the summer session were submitted for the record.

FINANCIAL STATEMENT
State College Dormitories
February 3, 1934 to June 11, 1934

RECEIPTS

Board Receipts	\$ 9466.55	
Room Receipts	4787.50	
Interest	<u>135.00</u>	14389.05

DISBURSEMENTS

Food	6163.06	
Labor	2697.88	
Water	355.80	
Light & Power	581.86	
Gas	584.40	
Depreciation on Equipment	162.28	
General Plant Supplies	251.81	
Cost of Bonds	1046.55	
Other Operating Expenses	<u>259.73</u>	<u>12103.37</u>
Gain		2285.68

RESOURCES

Cash	609.88	
Certificates of Deposit	162000.00	
Government Bonds	69850.00	
Inventory of Food	2156.40	
Inventory of Supplies	174.53	
Equipment	979.75	
Lots	2200.00	
Room Reservation Account	<u>1300.00</u>	239270.56

LIABILITIES

The Institution	239270.56
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FINANCIAL STATEMENT
State College Dormitories
June 11, 1934 to August 10, 1934

RECEIPTS

Board Receipts	1481.85	
Room Receipts	686.00	
Interest	<u>3511.87</u>	5679.72

DISBURSEMENTS

Food	1296.53	
Labor	764.29	
Water	119.06	
Light & Power	160.34	
Gas	132.15	
Depreciation on Equipment	49.98	
General Plant Supplies	38.45	
Cost of Bonds	190.02	
Other Operating Expenses-	<u>52.40</u>	<u>2803.22</u>
Gain		2876.50

RESOURCES

Cash	3180.63	
Certificates of Deposit	147000.00	
Government Bonds	84850.00	
Inventory of Food	2453.33	
Inventory of Supplies	213.53	
Equipment	949.57	
Lots	2200.00	
Room Reservation Account	<u>1300.00</u>	242147.06

LIABILITIES

The Institution	242147.06
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Dr. Williams reported that in accordance with standing instructions of the Board certificates of deposit had been converted into HOLC 3% - 52 bonds in the amounts and cost as indicated below:

Aug. 11, 1934 - 15,000.00 - 15,190.02
Oct. 2, 1934 - 15,000.00 - 14,717.28

He also reported the purchase on October 22, 1934 of 5000 3 1/8% 46-49 at a cost of \$5123.53.

Attention was called to a certificate of deposit in the Colonial Savings Bank of Fremont which was left there by Mr. E. H. Ganz when he was Trustee of the Board amounting to \$133.30 with interest at 4% for one year - \$5.33. Moved by Mrs. Edwards and seconded by Gebhard that the funds be transferred to the Board's depository, the Bank of Wood County. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

The attention of the Board was called to the fact that at the last re-organization of the Board on October 14, 1933, due to an oversight, no local depository for college funds was designated. Moved by Gebhard and seconded by Prout that the Bank of Wood County be designated as the depository for college funds for two years from date. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Announcement was made that on September 11th the following transfers of funds were authorized by the Controlling Board: \$500 from F-4, Light, Heat and Power to F-3, Water; \$38.25 from H-8, Contributions, to H-6, Rent. Moved by Gebhard and seconded by Mrs. Edwards that the transfers be approved and that Dr. Williams be authorized to make further necessary transfers. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Dr. Williams reported that on June 1, 1934 he notified Edgar W. Brill, Chief of Division, Factory and Building Inspection, that no liability insurance was carried on the elevators in the various buildings.

Dr. Williams made the following nominations:

Mrs. Ella Bowen, Manager of Dormitories, 12 months, \$127.92 per month, effective September 17.

Verne M. Pettit, Instructor, Foreign Language Department, \$192.00 per month - annual \$1800.00

Dr. C. G. Swanson, Extension Instructor, \$293.89 per month, effective October 3rd - annual \$2725.00.

Beulah G. May, Assistant Librarian - \$133.33 per month - annual \$1200.00.

Louis G. Veler, Part-time Instructor, Chemistry Department, \$35.63 per month, effective October 11th - annual \$278.33.

Marian McElhaney, Part-time Instructor, Home Economics Department, \$26.40 per month, effective September 27 - annual \$112.50.

Clayton R. Cook, Junior High School Critic, \$170.67 per month, annual \$1600.00.

Freed O. Dennis, Fireman for six months, \$100.00 per month, effective November 12, 1934, Civil Service Certification #19017.

Mary Jane Shaw, Provisional Appointment as Stenographer, Registrar's Office, effective November 1, 1934 at a salary of \$855.00. Authorization of Civil Service Commission as per letter of October 9, 1934.

Late in the summer vacation Miss Carolyn Shaw was injured in an automobile accident at her home and did not report for work until Wednesday, October 31st. She was paid her full salary during her absence and Miss Marjorie McElhaney substituted for her from September 20th to October 31st for which she was paid \$5.00 per day.

Moved by Prout and seconded by Mrs. Edwards that the nominations be confirmed at the salaries recommended. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Dr. Williams announced the resignations of Lillian Tressel and Marian Hall instructors who resigned on account of their marriage before the opening of the college in September, 1934. He also announced the resignation of Lois Felsted, Stenographer in the Registrar's Office, effective October 1, 1934. Moved by Gebhard and seconded by Mrs. Edwards that the resignations be accepted. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Dr. Williams submitted the request for leave of absence of Miss Gladys Burling to do graduate work and reported that W. C. Jordan had been granted leave of absence from July 26 to August 30 to attend Ohio State University. Moved by Gebhard and seconded by Mrs. Edwards that the leaves of absence be granted. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Dr. Williams suggested that the salaries of five part-time critics of the senior high school be readjusted at the request of the Board of Education of the City of Bowling Green on the basis of a deduction of 20% from the basal salaries to conform to the salary basis of the public schools.

<u>Name</u>	<u>Salary at which App'd</u>	<u>Readjusted Salary</u>
Roy V. Hilty	111.25	99.03 - $\frac{1}{2}$ Time
Ruby D. LeVier	121.11	107.78 - $\frac{1}{2}$ "
Ralph L. Rettig	50.17	44.61 - $\frac{1}{5}$ "
Margaret Robson	83.80	74.54 - $\frac{1}{3}$ "
Harry O. Stout	87.96	77.47 - $\frac{1}{3}$ "

Moved by Gebhard and seconded by Prout that the readjustments be approved. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Dr. Williams reported that the College's share of the last distribution of the liquid fuel tax was \$1240.47 and that it had been agreed that the city would take over for the rest of the calendar year, 3 $\frac{1}{2}$ months, the full salaries of E. L. Boyles, \$407.85; Donald Organ, \$484.40; Mary Klepinger, \$315.98; and the September salary (2 weeks) of Margaret Robson, \$37.27; total, \$1245.50, the sum being the nearest convenient amount to absorb the college's share of this distribution. Moved by Prout and seconded by Mrs. Edwards that the agreement be approved. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

Dr. Williams announced the enrollment for the first semester of 1934 as 901.

Letters from the Bureau of Vocational Rehabilitation and from Mrs. J. R. Van Buskirk, Chairman, Department Scholarship Fund Committee of the American Legion Auxiliary, requesting the cooperation of the college in the training of disabled young people and war orphans were presented; also the President's replies in which he promised cooperation to the extent of waiving the state fee of \$45.00 for a reasonable number of these young people who may be recommended by these organizations. Moved by Gebhard and seconded by Prout that the replies of the President be approved. Voting aye: Johnston, Mrs. Edwards, Prout, Gebhard. Motion carried.

The attention of the Board was called to the fact that the college's quota of FEPA students was 105 and that 103 students were earning on part-time projects an average of \$15.00 per month for 50 hours per month at 30 cents per hour. These students are employed on 18 campus projects and 6 off-campus projects.

At 11:45 the Board adjourned to a luncheon served by the college and all except Mrs. Edwards returned for an afternoon session beginning at 1:00 P. M. Mrs. Edwards withdrew to attend a funeral in Lima.

The proposal of Jay Kaetzel dated September 4, 1934 to truck the college coal at 50 cents per ton was presented for action of the Board. Moved by Prout and seconded by Gebhard that the proposal be approved. Voting aye: Johnston, Prout, Gebhard. Motion carried.

A list of the August graduates was submitted for the record. This list appears on page 514.

MC MANUS-TRUP CO., TOLEDO, OHIO-72773

Copies of the specifications, plans, estimate of cost, bill of material, and form of proposal for remodeling chemical laboratory for stock room were submitted. These documents were signed on August 8, 1934 by Dr. Johnston, Mrs. Edwards, Mr. Brown and Dr. Williams and returned to the State Architect. Bids were received by the State Architect on August 3rd, 1934 as follows:

TABULATION OF BIDS

Received on Alterations to Chemical Laboratory at Bowling Green State College -					
By					
Date - Friday - Aug. 3rd, 1934 Hour - 2:00 P. M. E. S. T. Office of State Arch. & Engineer					
<u>Contractor</u>	<u>Bond</u>	<u>General</u>	<u>Mech.</u>	<u>Alternate M-1</u>	<u>Sub.</u>
Huffman-Wolfe	2000.00		1679.00	+220.00	None
Eswein Plg. & Htg.	1600.00		1369.00	+154.00	None
Wolner & Theado	2000.00		1805.00	+175.00	None
Watts-Suhrbier	1631.61	1060.76	1413.35	+157.50	Yes
Baker & Shindler	3000.00	1100.00	1437.70	+165.00	None

The recommendation of the State Architect under date of August 3, 1934 for the award of the contracts was submitted; also letter of Dr. Williams under date of August 22nd requesting the Director of Public Works to enter into contracts on behalf of the Board of Trustees with the successful bidders.

STATE OF OHIO
DIVISION OF STATE ARCHITECT AND ENGINEER
Department of Public Works
Columbus

John P. Schooley
State Architect & Engineer

August 3, 1934

Dr. H. B. Williams,
President,
Bowling Green State College,
Bowling Green, Ohio

Re: Alterations to Chemical
Laboratory

Dear Sir:

After a careful analysis of informal bids received on this date for the above project, I recommend the acceptance of the following:

GENERAL CONTRACT

Bid of the Baker & Shindler Company of
Defiance, Ohio

Item 1 - General Contract for the sum of \$1,100.00

This was the lowest and best bid. The bid of the Watts & Suhrbier Co. in an amount of \$1,060.76 was the lowest but can not be considered since the bond furnished was not sufficient to cover all items bid upon.

MECHANICAL CONTRACT

Bid of the Esswein Plumbing & Heating Company
of Columbus, Ohio

Item 2 - Mechanical Contract,
for the sum of \$1,369.00

This was the lowest and best bid received for this branch of the work.

If the above recommendation meets with the approval of your Board, kindly issue separate encumbrance estimates in favor of the above contractors for each of the above amounts named, sending same to this office at your earliest convenience. In addition, kindly issue a request to the Director of Public Works to enter into contract for you in the several amounts named.

Very truly yours,
JOHN P. SCHOOLEY
State Architect and Engineer.

By (Signed) H. M. Brooks

HMB:MES

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

STATE OF OHIO
DIVISION OF STATE ARCHITECT & ENGINEER
Department of Public Works
Columbus

John P. Schooley
State Architect and Engineer

August 3, 1934

Dr. H. B. Williams,
President,
Bowling Green State College,
Bowling Green, Ohio

Re: Alterations to Chemical
Laboratory.

Dear Sir:

We have received a quotation from the Samuel A. Esswein Co. for the furnishing of Johnson Service Regulation for the two unit heaters for the sum of \$199.60. This is but \$45. more than the alternate for the individual control as bid upon in Alternate M-1, and we recommend that it be accepted subject to your approval.

However, we will not be able to include this in contract since it was not part of the original bid, and the proper procedure will be to have sufficient money released so that an extra order may be awarded later on this control feature.

As the figures now stand, the total amount for which you should request a release is as follows:

General Contract	\$1,100.00
Mechanical Contract . .	1,369.00
Extra for Johnson Service Control	<u>199.60</u>
Total	\$2,668.60.

Very truly yours,

JOHN P. SCHOOLEY
State Architect and Engineer.

By (Signed) H. M. Brooks.

HMB:MES

BOWLING GREEN STATE COLLEGE
Bowling Green, Ohio

H. B. Williams, President

August 22, 1934

Hon. T. S. Brindle
Director, Department of Public Works
Columbus, Ohio

Dear Sir:

On behalf of our Board of Trustees I hereby request you to enter into contract with The Baker and Shindler Contracting Company, Defiance, Ohio, for Item 1, general contract for alterations to chemical laboratory, for the sum of one thousand one hundred and 00/100 dollars (\$1100.00); also we request you to enter into a contract with The Samuel A. Esswein Heating and Plumbing Company, Columbus, Ohio, for Item 2, mechanical contract for alterations to chemical laboratory, in the sum of one thousand three hundred sixty-nine and 00/100 dollars (\$1369.00. I am inclosing Encumbrance Estimates for these two contracts showing that funds are available and sufficient amounts have been released by the Controlling Board.

Thanking you in advance for your cooperation,
I am

Very truly yours,

(Signed) H. B. Williams

HBW:S
Incs.

MC MANUS-THROUP CO., TOLEDO, OHIO-72773

Copies of the contracts with the Samuel A. Esswein Heating and Plumbing Company, Columbus, Ohio, for Item #2, Mechanical Contract, for \$1369; and with the Baker and Shindler Contracting Company, Defiance, Ohio, for Item #1, General Contract, for \$1100; also extra order to the Samuel A. Esswein Heating and Plumbing Company for temperature control in the sum of \$199.60 which order was signed by Dr. Johnston, Mrs. Edwards, Mr. Brown and Dr. Williams on October 3rd and returned to the State Architect & Engineer on the same day, were submitted for action of the Board. Moved by Gebhard and seconded by Prout that the documents and the action of the three members of the Board and Dr. Williams be approved. Voting aye: Johnston, Gebhard, Prout. Motion carried.

Dr. Williams reported that on November 2nd he issued Purchase Order to the Altman-Coady Company of Columbus for steel sash, glazing and screens for the 35 windows in the north wing of Williams Hall in accordance with plans and specifications prepared by the State Architect and Engineer and competitive bids taken by him as follows:

TABULATION OF BIDS

Received on New Windows in Williams Hall at Bowling Green State College
Date - Friday - Aug. 3, 1934 Hour 2:00 P. M. E. S. T. Office of State Arch. & Engineer
By

<u>Contractor</u>	<u>Bond</u>	<u>General</u>	<u>Alternate G-1</u>	<u>Sub.</u>
Baker & Shindler	4000.00	3999.00	700.00	None
Altman-Coady Co.	4500.00	3840.00	660.00	Yes
Watts-Suhrbier	4661.70	3981.70	680.00	Yes

Moved by Gebhard and seconded by Prout that the order be approved. Voting aye: Johnston, Gebhard, Prout. Motion carried.

Tabulation of bids on painting President's house, painting and glazing green house, papering Engineer's residence, hard wood floors and outside doors for Engineer's residence were submitted for action of the Board. Dr. Williams announced that orders had been issued to the low bidders as follows:

Painting President's House - E. B. Wilkens - \$602.00
Painting and Glazing Green
House ----- C. M. West ---- 245.00
Papering Engineer's House -- C. M. West ---- 115.00
Doors and Floors for Engineer's
House -----Geo. H. Martin 216.00

Moved by Prout and seconded by Gebhard that the above orders be approved. Voting aye: Johnston, Prout, Gebhard. Motion carried.

Attention was called to the fact that the construction of the municipal sewage disposal plant would produce a large quantity of material for grading and that through an arrangement with the State Highway Department the college hoped to get enough of this material to resurface the athletic field and training school playground and finish grading other parts of the campus.

Dr. Johnston representing the special committee which was appointed to act for the college in connection with the development of plans for the municipal sewage disposal plant reported that the committee attended a meeting of the city council held on October 15 at which the trickling-filter type of disposal plant was adopted.

Dr. Williams reported the donation of 31 discarded mattresses in Williams Hall to the County Relief Society.

A letter from Mr. A. L. Gebhard, member of the Board, thanking the other members and Dr. Williams for courtesies shown at the funeral of Mrs. Gebhard on October 28 was read and ordered placed on file.

A report of the homecoming exercises of the college held on November 2nd and 3rd showing an enthusiastic response by the friends of the college was made. The attendance at the party on Friday evening and at the football game with Toledo University on Saturday afternoon was the largest that we have had and a fine spirit prevailed throughout the exercises.

Dr. Williams reported that on October 9th estimate #1 final to Baker and Shindler Construction Company for \$1100 and estimate #1 to Samuel A. Esswein Heating and Plumbing Company for \$1568.60 were forwarded to the State Architect and Engineer after having been signed by Dr. Johnston, Mrs. Edwards, Mr. Brown and himself. These estimates were prepared by the State Architect and Engineer and were paid from G-2, Remodeling Rooms for Addition to Chemical Laboratory, H. B. #699. Moved by Prout and seconded by Gebhard that the estimates be approved. Voting aye; Johnston, Prout, Gebhard. Motion carried.

The following payrolls were presented for action of the Board:

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

July 3 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate for 8 Wks.</u>	<u>Amount</u>
G. W. Beattie	Professor	$\frac{1}{2}$ time	277.33	138.67
C. J. Biery	Professor	"	277.33	138.67
Ruth Bourne	Asst. Prof.	"	370.66	185.33
Janet C. Bower	Instructor	"	338.66	169.33
J. W. Carmichael	Professor	"	513.32	256.66
D. J. Crowley	Professor	"	497.34	248.67
Grace Durrin	Asst. Professor	"	413.34	206.67
Harriet S. Hayward	Professor	$\frac{2}{3}$ time	440.00	293.33
Helen W. Henderson	Asst. Professor	$\frac{1}{2}$ time	430.66	215.33
Clyde Hissong	Dean College of Educ.			
	Professor of Educ.	$\frac{1}{2}$ time	606.66	303.33
Wm. P. Holt	Professor	"	554.66	277.33
W. C. Hoppes	Dir. of Tr'g School			
	Associate Professor	"	480.00	240.00
C. C. Kohl	Professor	"	653.34	326.67
Paul E. Landis	Asst. Professor	"	456.00	228.00
Alma Leedom	Asst. Registrar	"	274.66	137.33
Rea McCain	Professor	"	522.66	261.33
M. C. McEwen	Asst. Professor	"	440.00	220.00
C. S. Martin	Professor	"	538.66	269.33
E. L. Moseley	Professor	"	573.34	286.67
Caroline Nielsen	Associate Professor	"	472.00	236.00
B. F. Nordmann	Associate Professor	"	497.34	248.67
F. C. Ogg	Associate Professor	"	440.00	220.00
Chas. H. Otis	Associate Professor	"	472.00	236.00
J. R. Overman	Dean College of Arts			
	Professor Math.	"	680.00	340.00
C. D. Perry	Registrar	"	522.66	261.33
E. C. Powell	Asst. Professor	"	456.00	228.00
Chas. F. Reeb	Professor	"	554.66	277.33
John Schwarz	Professor	"	554.66	277.33
Caroline Shaw	Asst. Professor	"	389.33	194.66
Leon B. Slater	Associate Professor	"	480.00	240.00
Warren E. Steller	Associate Professor	"	513.32	256.66
H. C. Witherington	Asst. Professor	"	421.24	210.62
Tehyl Blum	Librarian	"	370.66	185.33
Gladys Burling	Asst. Librarian	"	249.34	124.67
Ruby L. King	Asst. Librarian	"	223.34	111.67
Margaret Yocom	Asst. Librarian	"	223.34	111.67
Virginia Taylor	Part-time Instructor	"	32.00	16.00
Nina Beattie	Training School			
	Critic	$\frac{2}{3}$ time	225.00	150.00
Maude Doane	Critic	"	225.00	150.00
Elsie Lorenz	Critic	"	225.00	150.00
Lena I. Mills	Critic	"	225.00	150.00
Enna Pigg	Critic	"	225.00	150.00
Marie Rankin	Critic	"	225.00	150.00
Neva West	Critic	$\frac{1}{2}$ time	330.00	165.00
	Junior High School			
A. B. Conklin	Critic	$\frac{2}{3}$ time	200.00	133.33
R. Eugene Morse	Critic	"	180.00	120.00
Ferris W. Myrice	Critic	"	175.00	116.67
Elizabeth Galvin	Critic	"	150.00	100.00
Franklin Skibbie	Critic	"	175.00	116.67
Helen Waugh	Critic	"	180.00	120.00
	Toledo Training School			
Julia Schelling	Critic	"	225.00	150.00
Bess Andrews	Critic	"	225.00	150.00
Minnie Kinker	Critic	"	265.00	176.66
Ruth Collins	Critic	"	225.00	150.00
Belle Schuh	Critic	"	225.00	150.00
Myrtle Van de Water	Critic	"	225.00	150.00
Sadie Galvin	Critic	"	225.00	150.00
Rose Cleppinger	Critic	"	225.00	150.00
Bess Campbell	Critic	"	225.00	150.00
Hazel Oechsler	Critic	"	225.00	150.00
Total A-1				11476.92

July 13 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Juanita Bailey	Student Help Library	46 Hrs.	.20	9.20
Russell Burget	"	58 "	.20	11.60
Meltha Carter	"	102 "	.20	20.40
Kathryn Fox	"	63 $\frac{1}{2}$ "	.20	12.70
Gale Herbert	"	67 $\frac{1}{2}$ "	.20	13.50
Dale Kellogg	"	81 "	.20	16.20
Bernice Kisling	"	81 $\frac{1}{2}$ "	.20	16.35
Edwin Lloyd	"	62 "	.20	12.40
Mildred Peoples	"	69 $\frac{1}{2}$ "	.20	13.90
Wayne Porter	"	76 "	.20	15.20
Lillian Russell	"	14 "	.20	2.80
Joseph Straley	"	53 $\frac{1}{2}$ "	.20	10.70
Henry Walters	"	32 "	.20	6.40
Mary K. Ward	"	87 "	.20	17.40
Richmond Weible	"	89 $\frac{1}{2}$ "	.20	17.90

Proceedings, Trustees Bowling Green Normal College

November 10, 1934

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MC MANUS-TRUP CO., TOLEDO, OHIO-72773

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Lucille Clague	Student Help Office	55 ¹ / ₂ Hrs.	.20	11.10
Alice Kille Zimmerman	"	18 ¹ / ₂ "	.20	3.70
Herma Buhler	Student Help Tr'g Sch.	36 "	.20	7.20
Bernadine Ketterer	"	25 "	.20	5.00
Elizabeth Frost	Student Help Phys. Educ.	10 ¹ / ₂ "	.20	2.10
Margaret Carmichael	"	13 "	.20	2.60
Henry Fearnside	Student Help Grounds	40 "	.20	8.00
John Kahn	"	40 "	.20	8.00
John D. Collins	Student Help Chemistry	70 "	.20	14.00
Howard Berry	Student Help Phys. Educ.	36 "	.20	7.20
Arthur Wilson	"	36 "	.20	7.20
Carl McColloch	"	40 "	.20	8.00
Lawrence Brenthlinger	"	40 "	.20	8.00
Howard Jones	"	21 "	.20	4.20
John Ihnat	"	40 "	.20	8.00
E. J. Lloyd	Student Help Biol. Sci.	105 "	.20	21.00
Wiley Higley	Student Help Agriculture	16 "	.20	3.20
Kenneth Snyder	"	4 ¹ / ₂ "	.20	.90
William M. Cox	"	23 ¹ / ₂ "	.20	4.70
Alvin Meyers	"	17 ¹ / ₂ "	.20	3.50
Howard M. Jones	"	47 ¹ / ₂ "	.20	9.50
Bob Beattie	"	12 ¹ / ₂ "	.08	1.00
G. C. Beattie	"	17 ¹ / ₂ "	.12	2.10
Total A-2				346.85

July 18 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>6 Wks.</u> <u>Rate</u>	<u>Amount</u>
Harriet S. Hayward	Professor Training School	2 Wks.	440.00	146.67
Nina Beattie	Critic	"	225.00	75.00
Maude Doane	Critic	"	225.00	75.00
Elsie Lorenz	Critic	"	225.00	75.00
Lena I. Mills	Critic	"	225.00	75.00
Enna Pigg	Critic	"	225.00	75.00
Marie Rankin	Critic	"	225.00	75.00
Junior H. S.				
A. B. Conklin	Critic	"	200.00	66.67
R. Eugene Morse	Critic	"	180.00	60.00
Ferris W. Myrice	Critic	"	175.00	58.33
Elizabeth D. Gelvin	Critic	"	150.00	50.00
Franklin Skibbie	Critic	"	175.00	58.33
Helen Waugh	Critic	"	180.00	60.00
Julia Schelling	Toledo Training School			
	Critic	"	225.00	75.00
Bess Andrews	Critic	"	225.00	75.00
Minnie Kinker	Critic	"	265.00	88.34
Ruth Collins	Critic	"	225.00	75.00
Belle Schuh	Critic	"	225.00	75.00
Myrtle Van de Water	Critic	"	225.00	75.00
Sadie Galvin	Critic	"	225.00	75.00
Rose Cleppinger	Critic	"	225.00	75.00
Bess Campbell	Critic	"	225.00	75.00
Hazel Oechsler	Critic	"	225.00	75.00
Total A-1				1713.34

July 19 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1 Mo.	269.58	269.58
Gertrude Brod	Bookkeeper	"	161.46	161.46
Bessie G. Stallbohm	Stenographer	"	116.66	116.66
Ada L. Meyerholtz	Clerk	"	116.66	116.66
Neva Battles	Stenographer	"	79.16	79.16
Lois Felsted	Stenographer	"	71.25	71.25
Gail A. Fenstermaker	Clerk One-half time	"	35.62	35.62
Olive Cummings	Sec. to Dean Coll. of Educ.	"	71.25	71.25
Randolph Ronk	Supt. Bldg. & Grds.	"	190.62	190.62
John Myers	Janitor	"	109.16	109.16
W. E. Frost	Janitor	"	90.42	90.42
John Carnicom	Janitor	"	90.42	90.42
E. E. Long	Janitor	"	90.42	90.42
Kenneth Wyandt	Janitor	"	90.42	90.42
Christie Miller	Janitor	"	79.16	79.16
Alta L. Miller	Janitress	"	23.75	23.75
Alice Stevens	Janitress	"	57.00	57.00
Wilda Tavernier	Janitress	"	57.00	57.00
Chester Spencer	Fireman	"	112.16	112.16
Emory Young	Fireman	"	112.16	112.16
Chas. Clingo	Grounds Laborer	"	94.16	94.16
J. W. Palmer	Carpenter	"	97.92	97.92
M. Finkenbeiner	Grounds Laborer	"	90.42	90.42
Lincoln Miller	Night Watchman	"	90.42	90.42
Lyman Stevens	Night Watchman	"	116.66	116.66
Ernest Franks	Farmer	"	57.00	57.00
A-1-				2570.91

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Ben Bunn	Farm Laborer	A-2		
E. R. Hoffheim	Farm Laborer	367 Hrs.	.25	91.75
		18 "	.25	4.50
		A-2		96.25
Gail A. Fenstermaker	Clerk - One-half time	Rotary-Bookstore		
		1 Mo.	35.63	35.63
		A-1 Salaries	2570.91	
		A-2 Wages	96.25	
		Rotary-Bookstore	35.63	
		Total		2702.79

July 19 -				
<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	600.00	600.00
		A-1		600.00

July 27 -				
<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
G. W. Beattie	Professor	4 Wks.	277.33	138.66
C. J. Biery	Professor	"	277.33	138.66
Ruth Bourne	Asst. Professor	"	370.66	185.33
Janet C. Bower	Instructor	"	338.66	169.33
J. W. Carmichael	Professor	"	513.32	256.66
D. J. Crowley	Professor	"	49 7.34	248.67
Grace Durrin	Asst. Professor	"	413.34	206.67
Helen W. Henderson	Asst. Professor	"	430.66	215.33
Clyde Hissong	Dean College of Educ.	"		
	Professor of Educ.	"	606.66	303.33
Wm. P. Holt	Professor	"	554.66	277.33
W. C. Hoppes	Dir. of Tr'g School	"		
	Associate Professor	"	480.00	240.00
C. C. Kohl	Professor	"	653.34	326.67
Paul E. Landis	Asst. Professor	"	456.00	228.00
Alma Leedom	Asst. Registrar	"	274.66	137.33
Rea McCain	Professor	"	522.66	261.33
M. C. McEwen	Asst. Professor	"	440.00	220.00
C. S. Martin	Professor	"	538.66	269.33
E. L. Moseley	Professor	"	573.34	286.67
Caroline Nielsen	Associate Professor	"	472.00	236.00
B. F. Nordmann	Associate Professor	"	497.34	248.67
F. C. Ogg	Associate Professor	"	440.00	220.00
Chas. H. Otis	Associate Professor	"	472.00	236.00
J. R. Overman	Dean College of Arts	"		
	Professor of Math.	"	680.00	340.00
C. D. Perry	Registrar	"	522.66	261.33
Chas. F. Reeb	Professor	"	554.66	277.33
John Schwarz	Professor	"	554.66	277.33
Caroline Shaw	Asst. Professor	"	389.33	194.67
Leon B. Slater	Associate Professor	"	480.00	240.00
Warren E. Steller	Associate Professor	"	513.32	256.66
H. C. Witherington	Asst. Professor	"	421.24	210.62
Ethyl Blum	Librarian	"	370.66	185.33
Gladys Burling	Asst. Librarian	"	249.34	124.67
Ruby L. King	Asst. Librarian	"	223.34	111.67
Margaret Yocom	Asst. Librarian	"	223.34	111.67
Virginia Taylor	Part-time Instructor	"	32.00	16.00
Neva West	Critic	"	330.00	165.00
E. C. Powell	Asst. Professor	"	456.00	228.00
		Total A-1-		8050.25

Aug. 8 -				
<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Lilian Anderson	Church Street School Critic	4 Hrs.	9.00 per hr.	36.00
Rose Healy	Church Street School Critic	4 "	9.00 " "	36.00
Emilee Gerding	Church Street School Critic	4 "	9.00 " "	36.00
Marguerite Young	Church Street School Critic	2 "	9.00 " "	18.00
Mabel Beckman	Church Street School Critic	2 "	9.00 " "	18.00
Besse McClish	South Main St. School Critic	4 "	9.00 " "	36.00
Mildred Dicke	South Main St. School Critic	4 "	9.00 " "	36.00
Martha Ritz	South Main St. School Critic	4 "	9.00 " "	36.00
		Total A-2		252.00

Part-time Critics, Year 1933-34
Rate - \$9.00 per Semester Hour.

MC MANUS-THROUP CO., TOLEDO, OHIO-72773

Aug. 11 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Juanita Bailey	Student Help Library	67 Hrs.	.20	13.40
Russel Burget	"	52 "	.20	10.40
Meltha Carter	"	84 "	.20	16.80
Kathryn Fox	"	83 "	.20	16.60
Gale Herbert	"	62 "	.20	12.40
Dale Kellogg	"	68 "	.20	13.60
Fae Kirkpatrick	"	17½ "	.20	3.50
Bernice Kisling	"	65 "	.20	13.00
E. J. Lloyd	"	65 "	.20	13.00
Mildred Marmon	"	13 "	.20	2.60
Mildred Peoples	"	73½ "	.20	14.70
Wayne Porter	"	83 "	.20	16.60
Lillian Russell	"	58 "	.20	11.60
Joseph Straley	"	75 "	.20	15.00
Henry Walters	"	75 "	.20	15.00
Mary Kathryn Ward	"	56 "	.20	11.20
Richmond Weible	"	99 "	.20	19.80
Frances McElhaney	Student Help Home Ec.	7½ "	.20	1.50
Lucile Jury	Student Help Geography	10 "	.20	2.00
Henry Fearnside	Grounds	40 "	.20	8.00
John Kahn	Student Help Grounds	40 "	.20	8.00
Howard Berry	Student Help Phy. Ed.	36 "	.20	7.20
Arthur Wilson	"	36 "	.20	7.20
Ray Hooker	"	28 "	.20	5.60
Carl McColloch	"	28 "	.20	5.60
Lawrence Brentlinger	"	28 "	.20	5.60
Herma Buhler	Student Help Tr'g Sch.	12½ "	.20	2.50
Bernadine Ketterer	"	55 "	.20	11.00
F. E. Kendall	Student Help Biol. Sci.	5 "	.20	1.00
Edwin Lloyd	"	25 "	.20	5.00
Lloyd Volk	"	8 "	.20	1.60
Margaret Carmichael	Student Help Phys. Educ.	14 "	.20	2.80
John D. Collins	Student Help Chemistry	80 "	.20	16.00
Kenneth Snyder	Student Help Agriculture	9 "	.20	1.80
Wm. M. Cox	"	19½ "	.20	3.90
Alvin Meyers	"	5 "	.20	1.00
Wiley Higley	"	3½ "	.20	.70
H. A. Jones	"	45 "	.20	9.00
Irwin Mizer	"	16½ "	.20	3.30
Total A-2				329.50

Aug. 20 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	600.00	600.00
Total A-1				600.00

Aug. 20 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	11 Das.	269.58	95.66
Gertrude Brod	Bookkeeper	1 Mo.	161.46	161.46
Bessie G. Stallbohm	Stenographer	"	116.66	116.66
Ada L. Meyerholtz	Clerk	"	116.66	116.66
Neva Battles	Stenographer	"	79.16	79.16
Lois Felsted	Stenographer	"	71.25	71.25
Gail A. Fenstermaker	Clerk One-half time	25 Das.	35.62	28.73
Olive Cummings	Sec. to Dean Coll. of Ed.	1 Mo.	71.25	71.25
Randolph Ronk	Supt. of Bldg. & Grds.	1 Mo.	190.62	190.62
John Myers	Janitor	"	109.16	109.16
W. E. Frost	Janitor	"	90.42	90.42
John Carnicom	Janitor	"	90.42	90.42
E. E. Long	Janitor	"	90.42	90.42
Kenneth Wyandt	Janitor	"	90.42	90.42
Christie Miller	Janitor	"	79.16	79.16
Alta L. Miller	Janitress	"	23.75	23.75
Alice Stevens	Janitress	"	57.00	57.00
Wilda Tavernier	Janitress	"	57.00	57.00
Chester Spencer	Fireman	"	112.16	112.16
Emory Young	Fireman	"	112.16	112.16
Chas. Clingo	Grounds Laborer	"	94.16	94.16
J. W. Palmer	Carpenter	"	97.92	97.92
M. Finkenbeiner	Grounds Laborer	"	90.42	90.42
Lincoln Miller	Night Watchman	"	90.42	90.42
Lyman Stevens	Night Watchman	"	116.66	116.66
Ernest Franks	Farmer	"	57.00	57.00
Total A-1				2390.10
A-2				
Lucile Clague	Stu. Help Office	11 Hrs.	.20	2.20
Lloyd E. Volk	Stu. Help Biol. Sci.	8 "	.20	1.60
Ben Burr	Farm Laborer	98 "	.25	24.50
G. E. Ernst	Farm Laborer	6 Das.	2.00	12.00
Total A-2				40.30
Rotary-Bookstore				
Gail A. Fenstermaker	Clerk One-half time	25 Das.	35.63	28.73
Total Payroll				2459.13

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

Aug. 30 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Wm. P. Holt (Extension Class August 13-31 inclusive, Geology 62, Credit 3 semester hours. Enrollment 18 students; total credit 54 semester hours)	Instructor	54 Hrs.	3.50 Hr.	189.00
E. C. Powell (Extension Class, August 12-31st inclusive, Industrial Arts 61, Credit 3 semester hours, Industrial Arts 81, Credit 3 semester hours, Enrollment 8 students; total credit 25 semester hours)	Instructor	25 Hrs.	3.50 Hr.	87.50
Total A-1				276.50

Sept. 19 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	29 Das.	269.58	260.59
Gertrude Brod	Bookkeeper	1 Mo.	161.46	161.46
Bessie G. Stallbohm	Stenographer	"	116.66	116.66
Ada L. Meyerholtz	Clerk	"	116.66	116.66
Neva Battles	Stenographer	"	79.16	79.16
Lois Felsted	Stenographer	"	71.25	71.25
Gail A. Fenstermaker	Clerk One-half time	29 Das.	35.62	34.44
Olive Cummings	Sec. to Dean Coll. of Ed.	1 Mo.	71.25	71.25
Randolph Ronk	Supt. Bldg. & Grds	"	190.62	190.62
John Myers	Janitor	"	109.16	109.16
W. E. Frost	Janitor	"	90.42	90.42
John Carnicom	Janitor	"	90.42	90.42
E. E. Long	Janitor	"	90.42	90.42
Kenneth Wyandt	Janitor	"	90.42	90.42
Christie Miller	Janitor	"	79.16	79.16
Alta L. Miller	Janitress	"	23.75	23.75
Alice Stevens	Janitress	"	57.00	57.00
Wilda Tavernier	Janitress	"	57.00	57.00
Chester Spencer	Fireman	"	112.16	112.16
Emory Young	Fireman	"	112.16	112.16
Chas. Clingo	Grounds Laborer	"	94.16	94.16
J. W. Palmer	Carpenter	"	97.92	97.92
M. Finkenbeiner	Grounds Laborer	"	90.42	90.42
Lincoln Miller	Night Watchman	"	90.42	90.42
Lyman Stevens	Night Watchman	"	116.66	116.66
Ernest Franks	Farmer	"	57.00	57.00
Total A-1				2560.74
A-2				
Electa Abbott	Janitress	124 Hrs.	.20	24.80
Lloyd E. Volk	Stu. Help Biol. Sci.	32 Hrs.	.20	6.40
Howard Jones	Stu. Help Agric.	10 Hrs.	.20	2.00
Ben Bunn	Farm Laborer	20 Hrs.	.25	5.00
G. C. Beattie	Stu. Help Agric.	10 Hrs.	.10	1.00
C. A. Ferguson	Stu. Help Agric.	8 Hrs.	.20	1.60
Total A-2				40.80
Gail A. Fenstermaker	Rotary-Bookstore Clerk One-half time	29 Das.	35.63	34.44
Total Payroll				2635.98

Sept. 24 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	600.00	8.89	591.11
Florence Baird	Instructor	2 Wks.	225.00	4.44	108.06
G. W. Beattie	Professor	"	378.33	4.44	184.73
C. J. Biery	Professor	"	189.17	3.79	90.80
Ruth Bourne	Asst. Professor	"	244.44	4.44	117.78
Janet C. Bower	Instructor	"	225.00	4.44	108.06
J. W. Carmichael	Professor	"	350.00	4.44	170.56
Chas. F. Church	Asst. Professor	"	263.89	4.44	127.51
D. J. Crowley	Professor	"	340.56	4.44	165.84
Grace Durrin	Asst. Professor	"	278.47	4.44	134.80
Leon Fauley	Asst. Professor	"	278.47	4.44	134.80
Mary Gray	Asst. Professor	"	254.17	4.44	122.65
Anna Gryting	Asst. Professor	"	254.17	4.44	122.65
Emily Hartman	Instructor	"	244.44	4.44	117.78
Harriet Hayward	Professor	"	359.44	4.44	175.28
Egna Hedrick	Instructor	"	225.00	4.44	108.06
Helen Henderson	Asst. Professor	"	293.06	4.44	142.09
Laura Heston	Associate Professor	"	321.67	4.44	156.40
Clyde Hissong	Dean Coll. of Educ.	"	420.14	4.44	205.63
W. P. Holt	Professor	"	378.33	4.44	184.73

MC MANUS-THROUP CO., TOLEDO, OHIO-72773

Name	Title	Time	Rate	Pension Deduction	Amount
W. C. Hoppes	Dir. of Training Sch.				
E. G. Knepper	Associate Professor	2 Wks.	302.78	4.44	146.95
C. C. Kohl	Associate Professor	2 Wks.	359.44	4.44	175.28
Paul E. Landis	Professor	"	443.05	4.44	217.09
Alma Leedom	Asst. Professor	"	312.22	4.44	151.67
Rea McCain	Asst. Registrar	"	185.56	3.71	89.07
M. C. McEwen	Professor	"	359.44	4.44	175.28
Manette Marble	Asst. Professor	"	302.78	4.44	146.95
C. S. Martin	Instructor	"	215.28	4.31	103.33
H. R. Mathias	Professor	"	368.89	4.44	180.01
Irene Mooers	Instructor	"	225.00	4.44	108.06
E. L. Mosely	Instructor	"	42.52	.85	20.41
Caroline Nielsen	Professor	"	397.22	4.44	194.17
B. F. Nordmann	Associate Professor	"	321.67	4.44	156.40
F. C. Ogg	Associate Professor	"	340.56	4.44	165.84
Nellie Ogle	Associate Professor	"	302.78	4.44	146.95
Chas. H. Otis	Asst. Professor	"	254.17	4.44	122.65
J. R. Overman	Associate Professor	"	321.67	4.44	156.40
C. D. Perry	Dean Coll. of Arts	"	465.97	4.44	228.55
Verne M. Pettit	Professor of Math.	"	359.44	4.44	175.28
E. C. Powell	Registrar	"	200.00	4.00	96.00
Chas. F. Reeb	Instructor	"	312.22	4.44	151.67
John Schwarz	Asst. Professor	"	378.33	4.44	184.73
Maude F. Sharp	Professor	"	378.33	4.44	184.73
Caroline Shaw	Dean of Women	"	321.67	4.44	156.40
Willard Singer	Asst. Professor	"	283.33	4.44	137.23
Leon B. Slater	Instructor	"	263.89	4.44	127.51
Warren E. Steller	Associate Professor	"	302.78	4.44	146.95
Helen B. Todd	Associate Professor	"	350.00	4.44	170.56
R. M. Tunnicliffe	Associate Professor	"	175.00	3.50	84.00
Flornce Williamson	Professor	"	378.33	4.44	184.73
Grace D. Wills	Professor	"	350.00	4.44	170.56
H. C. Witherington	Asst. Professor	"	254.17	4.44	122.65
W. A. Zaugg	Asst. Professor	"	283.33	4.44	137.23
Ethyl Blum	Professor	"	397.22	4.44	194.17
Ruby King	Librarian	"	244.44		122.22
Beulah H. May	Asst. Librarian	"	155.56		77.78
Margaret Yocom	Asst. Librarian	"	133.33		66.67
Nina Beattie	Asst. Librarian	"	155.56		77.78
Maude Doane	Training School	"	273.61	4.44	132.37
Elsie Lorenz	Critic	"	273.61	4.44	132.37
Lena I. Mills	Critic	"	254.17	4.44	122.65
Enna Pigg	Critic	"	273.61	4.44	132.37
Mae Simmons	Critic	"	254.17	4.44	122.65
Neva West	Critic	"	254.17	4.44	122.65
Clayton R. Cook	Critic	"	254.17	4.44	122.65
Elizabeth Gelvin	Junior High School	"	177.78	3.56	85.33
Helen Hayes	Critic	"	205.56	4.11	98.67
Elizabeth Inman	Critic	"	185.56	3.71	89.07
John Kleinfelter	Critic	"	195.56	3.91	93.87
E. N. Littleton	Critic	"	185.56	3.71	89.07
R. Eugene Morse	Junior High School	"	290.62	4.44	140.87
Ferris W. Myrice	Critic	"	254.17	4.44	122.65
Nellie M. Randall	Critic	"	215.28	4.31	103.33
Ralph Schaller	Critic	"	205.56	4.11	98.67
Hazel Underhill	Critic	"	225.00	4.44	108.06
Russell A. Swigart	Critic	"	195.56	3.91	93.87
Roy V. Hilty	Critic	"	205.56	4.11	98.67
Ruby D. LeVier	Senior High School	"	99.03	1.98	47.54
Ralph L. Rettig	Critic	"	107.78	2.16	51.73
Harry O. Stout	Critic	"	44.61	.89	21.42
Teachers Retirement	Critic	"	77.47	1.48	37.26
				324.08	324.08
		Total A-1			11315.10
Marjorie McElhaney	A-2				
	Sub. Teach Coll.	7 Das.	5.00 Per Da.		35.00
Helen B. Todd	Rotary-Health				
	College Physician	2 Wks.	175.00		87.50
	A-1 Salaries		11315.10		
	A-2 Wages		35.00		
	Rotary-Health		87.50		
	Total				11437.60

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Sept. 24 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Thelma Stevenson	College Nurse	2 Wks.	118.06	59.03
Total - Rotary-Health				59.03

Sept. 26 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
Marvalene Day	Ridge Street School Critic	2 Wks.	225.00	4.44	108.06
Vivian Craun	Critic	"	244.44	4.44	117.78
Helen McKibben	Critic	"	254.17	4.44	122.65
Emily Ordway	Critic	"	244.44	4.44	117.78
Ethel Reed	Critic	"	244.44	4.44	117.78
Alice Roth	Critic	"	254.17	4.44	122.65
Ruth Van Dorn	Critic	"	244.44	4.44	117.78
Teachers Retirement				31.08	31.08
Total A-1					855.56

To supplement voucher No. 651, dated September 24, 1934.

Oct. 1 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Herman Bricker	Stu. Help Library	20 Hrs.	.20	4.00
Merritt Burke	"	17 "	.20	3.40
Meltha Carter	"	59 "	.20	11.80
Marjory Caughey	"	42 "	.20	8.40
Kathryn Fox	"	53 "	.20	10.60
Martha Harris	"	10 "	.20	2.00
Gale Herbert	"	35 "	.20	7.00
LaVerda Hutchinson	"	60 "	.20	12.00
Dale Kellogg	"	27 "	.20	5.40
Shirley Kellogg	"	21 $\frac{1}{2}$ "	.20	4.30
Eileen Lackey	"	29 "	.20	5.80
Mary Louise Lane	"	31 "	.20	6.20
Gerald Lee	"	19 "	.20	3.80
Wayne Porter	"	59 $\frac{1}{2}$ "	.20	11.90
Clyde Scott	"	15 "	.20	3.00
Alysmae Sterling	"	17 "	.20	3.40
Joseph Straley	"	57 $\frac{1}{2}$ "	.20	11.50
Jeanette Wright	"	47 $\frac{1}{2}$ "	.20	9.50
Lucille Clague	Stu. Help Office	29 "	.20	5.80
Lloyd Volk	Stu. Help Biol. Sci.	16 "	.20	3.20
Kenneth Snyder	Stu. Help Agric.	9 "	.20	1.80
G. E. Ernst	"	40 "	.20	8.00
Mary Louise Frazier	Stu. Help Tr'g School	22 "	.20	4.40
Mabel March	"	7 $\frac{1}{2}$ "	.20	1.50
Paul Shafer	Stu. Help Phys. Educ.	33 $\frac{1}{2}$ "	.20	6.70
Arthur Knappe	"	29 "	.20	5.80
Howard Berry	Stu. Help Grounds	18 $\frac{1}{2}$ "	.20	3.70
Robert Hipp	"	18 "	.20	3.60
Orville Decker	"	5 "	.20	1.00
John D. Collins	Stu. Help Chemistry	41 "	.20	8.20
Jas. Symmamon	Stu. Help Geography	6 "	.20	1.20
Total A-2				178.90

Oct. 15 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	600.00	8.89	591.11
Florence Baird	Instructor	"	225.00	8.89	216.11
G. W. Beattie	Professor	"	378.33	8.89	369.44
C. J. Biery	Professor	"	189.17	7.57	181.60
Ruth Bourne	Asst. Professor	"	244.44	8.89	235.55
Janet C. Bower	Instructor	"	225.00	8.89	216.11
J. W. Carmichael	Professor	"	350.00	8.89	341.11
Chas. F. Church	Asst. Prof.	"	263.89	8.89	255.00
D. J. Crowley	Professor	"	340.56	8.89	331.67
Grace Durrin	Asst. Professor	"	278.47	8.89	269.58
Leon Fauley	Asst. Professor	"	278.47	8.89	269.58
Mary B. Gray	Asst. Professor	"	254.17	8.89	245.28
Anna Gryting	Asst. Professor	"	254.17	8.89	245.28
Emily Hartman	Instructor	"	244.44	8.89	235.55
Harriet Hayward	Professor	"	359.44	8.89	350.55
Edna Hedrick	Instructor	"	225.00	8.89	216.11
Helen Henderson	Asst. Professor	"	293.06	8.89	284.17
Laura Heston	Associate Professor	"	321.67	8.89	312.78
Clyde Hissong	Dean College of Educ.	"			
	Professor of Educ.	"	420.14	8.89	411.25
W. P. Holt	Professor	"	378.33	8.89	369.44
W. C. Hoppes	Dir. of Tr'g School	"			
	Associate Professor	"	302.78	8.89	293.89

Proceedings, Trustees Bowling Green Normal College

November 10, 1934

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MC MANUS-TRUP CO., TOLEDO, OHIO-72773

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
E. G. Knepper	Associate Professor	1 Mo.	359.44	8.89	350.55
C. C. Kohl	Professor	"	443.05	8.89	434.16
Paul E. Landis	Asst. Professor	"	312.22	8.89	303.33
Alma Leedom	Asst. Registrar	"	185.56	7.42	178.14
Rea McCain	Professor	"	359.44	8.89	350.55
Marian McElhaney	Part-time Instructor	22 Das.	25.00	1.10	26.40
M. C. McEwen	Asst. Professor	1 Mo.	302.78	8.89	293.89
Manette Marble	Instructor	"	215.28	8.61	206.67
C. S. Martin	Professor	"	368.89	8.89	360.00
H. R. Mathias	Instructor	"	225.00	8.89	216.11
Irene C. Mooers	Instructor	"	42.52	1.70	40.82
E. L. Moseley	Professor	"	397.22	8.89	388.33
Caroline Nielsen	Associate Professor	"	321.67	8.89	312.78
B. F. Nordmann	Associate Professor	"	340.56	8.89	331.67
F. C. Ogg	Associate Professor	"	302.78	8.89	293.89
Nellie Ogle	Asst. Professor	"	254.17	8.89	245.28
Chas. H. Otis	Associate Professor	"	321.67	8.89	312.78
J. R. Overman	Dean Coll. of Arts	"			
	Professor of Math.	"	465.97	8.89	457.08
C. D. Perry	Registrar	"	359.44	8.89	350.55
Verne M. Pettit	Instructor	"	200.00	8.00	192.00
E. C. Powell	Asst. Professor	"	312.22	8.89	303.33
Chas. F. Reeb	Professor	"	378.33	8.89	369.44
John Schwarz	Professor	"	378.33	8.89	369.44
Maude F. Sharp	Dean of Women	"	321.67	8.89	312.78
Caroline Shaw	Asst. Professor	"	283.33	8.89	274.44
Willard Singer	Instructor	"	263.89	8.89	255.00
Leon B. Slater	Associate Professor	"	302.78	8.89	293.89
Warren E. Steller	Associate Professor	"	350.00	8.89	341.11
C. G. Swanson	Associate Professor	18 Das.	302.78	8.89	263.61
Helen B. Todd	Associate Professor	1 Mo.	175.00	7.00	168.00
R. M. Tunncliffe	Professor	"	378.33	8.89	369.44
Louis G. Veler	Instructor	12 Das.	61.85	1.48	35.63
Florence Williamson	Professor	1 Mo.	350.00	8.89	341.11
Grace D; Wills	Asst. Professor	"	254.17	8.89	245.28
H. C. Witherington	Asst. Professor	"	283.33	8.89	274.44
W. A. Zaugg	Professor	"	397.22	8.89	388.33
Ethyl Blum	Librarian	"	244.44		244.44
Ruby King	Asst. Librarian	"	155.56		155.56
Beulah H. May	Asst. Librarian	"	133.33		133.33
Margaret Yocom	Asst. Librarian	"	155.56		155.56
Nina Beattie	Training School	"			
	Critic	"	273.61	8.89	264.72
Maude Doane	Critic	"	273.61	8.89	264.72
Elsie Lorenz	Critic	"	254.17	8.89	245.28
Lena I. Mills	Critic	"	273.61	8.89	264.72
Enna Pigg	Critic	"	254.17	8.89	245.28
Mae Simmons	Critic	"	254.17	8.89	245.28
Neva West	Critic	"	254.17	8.89	245.28
	Ridge Street School	"			
Marvalene Day	Critic	"	225.00	8.89	216.11
Vivian Craun	Critic	"	244.44	8.89	235.55
Helen Mc Kibben	Critic	"	254.17	8.89	245.28
Emily Ordway	Critic	"	244.44	8.89	235.55
Ethel Reed	Critic	"	244.44	8.89	235.55
Alice Roth	Critic	"	254.17	8.89	245.28
Ruth Van Dorn	Critic	"	244.44	8.89	235.55
	Junior High School	"			
Clayton R. Cook	Critic	"	177.78	7.11	170.67
Elizabeth Gelvin	Critic	"	205.56	8.22	197.34
Helen Hayes	Critic	"	185.56	7.42	178.14
Elizabeth Inman	Critic	"	195.56	7.82	187.74
John Kleinfelter	Critic	"	185.56	7.42	178.14
E. N. Littleton	Critic	"	290.62	8.89	281.73
R. Eugene Morse	Critic	"	254.17	8.89	245.28
Ferris W. Myrice	Critic	"	215.28	8.61	206.67
Nellie M. Randall	Critic	"	205.56	8.22	197.34
Ralph Schaller	Critic	"	225.00	8.89	216.11
Hazel Underhill	Critic	"	195.56	7.82	187.74
Russell A. Swigart	Critic	"	205.56	8.22	197.34
	Senior High School	"			
Roy V. Hilty	Critic	"	99.03	3.96	95.07
Ruby D. LeVier	Critic	"	107.78	4.31	103.47
Ralph L. Rettig	Critic	"	44.61	1.78	42.83
Margaret Robson	Critic	"	74.54	2.96	71.58
Harry O. Stout	Critic	"	77.47	2.96	74.51
Teachers Retirement				716.45	716.45
Total A-1					24152.60
A-2					
Marjorie McElhaney	Sub. Teacher College	10 Das.	5.00	Day	50.00
Mrs. W. C. Hoppes	Sub. Teacher Tr'g Sch.	3 "	5.00	"	15.00
Mrs. Marian Trichler	Sub. Teacher Ridge St.	1 "	5.00	"	5.00
Total A-2					70.00
Rotary-Health					
Helen B. Todd	College Physician	1 Mo.	175.00		175.00
Total Payroll					24397.60

MC MANUS-THROUP CO., TOLEDO, OHIO-72773

Oct. 15 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Thelma Stevenson	College Nurse	4 Wks.	118.06	118.06
Total - Rotary-Health				118.06

Oct. 20 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1 Mo.	269.58	269.58
Gertrude Brod	Bookkeeper	"	161.46	161.46
Bessie G. Stallbohm	Stenographer	"	116.66	116.66
Ada L. Meyerholtz	Clerk	"	116.66	116.66
Neva Battles	Stenographer	"	79.16	79.16
Gail A. Fenstermaker	Clerk One-half time	"	35.62	35.62
Olive Cummings	Sec. to Dean Coll. of Educ.	"	71.25	71.25
Randolph Ronk	Supt. of Bldg. & Grds	"	190.62	190.62
John Myers	Janitor	"	109.16	109.16
W. E. Frost	Janitor	"	90.42	90.42
John Carnieom	Janitor	"	90.42	90.42
E. E. Long	Janitor	"	90.42	90.42
Kenneth Wyandt	Janitor	"	90.42	90.42
Christie Miller	Janitor	"	79.16	79.16
Alta L. Miller	Janitress	"	23.75	23.75
Alice Stevens	Janitress	"	57.00	57.00
Wilda Tavernier	Janitress	"	57.00	57.00
Chester Spencer	Fireman	"	112.16	112.16
Emory Young	Fireman	"	112.16	112.16
Chas. Clingo	Grounds Laborer	"	94.16	94.16
J. W. Palmer	Carpenter	"	97.92	97.92
M. Finkenbeiner	Grounds Laborer	"	90.42	90.42
Lincoln Miller	Night Watchman	"	90.42	90.42
Lyman Stevens	Night Watchman	"	116.66	116.66
Ernest Franks	Farmer	"	57.00	57.00
Total A-1				2499.66
Gail A. Fenstermaker	Rotary-Bookstore Clerk - One-half time	1 Mo.	35.63	35.63
Total Payroll				2535.29

Oct. 29 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Herman Bricker	Stu. Help Library	57 Hrs.	.20	11.40
Merritt Burke	"	58 "	.20	11.60
Meltha Carter	"	82 "	.20	16.40
Marjory Caughey	"	50 "	.20	10.00
Farwig, Arnold	"	39 "	.20	7.80
Kathryn Fox	"	55 "	.20	11.00
Martha Lee Harris	"	50 "	.20	10.00
Gale Herbert	"	39 "	.20	7.80
Dale Kellogg	"	43 "	.20	8.60
Eileen Lackey	"	56 "	.20	11.20
Mary Louise Lane	"	58 "	.20	11.60
Gerald Lee	"	68 "	.20	13.60
Wayne Porter	"	78 "	.20	15.60
Clyde Scott	"	55 "	.20	11.00
Robert Smith	"	36 "	.20	7.20
Alysmae Sterling	"	59 "	.20	11.80
Joseph Straley	"	68 "	.20	13.60
Jeanette Wright	"	69 "	.20	13.80
Mary Louise Fraxier	Stu. Help Tr'g School	40 "	.20	8.00
Lois McCrea	"	54 "	.20	10.80
Florence Peinert	"	35 "	.20	7.00
Eleanor Powers	"	20 "	.20	4.00
Wanda DeMongeot	"	21 "	.20	4.20
Anna Rimelspach	"	21 "	.20	4.20
Lloyd E. Volk	Stu. Help Grounds	32 "	.20	6.40
Dorothy Carmichael	Stu. Help Home Ec.	5 "	.20	1.00
James Synnamon	Stu. Help Geography	10 "	.20	2.00
Lucile Jury	"	6 "	.20	1.20
Gerald Ernst	Stu. Help Biol. Sci.	26 ³ / ₄ "	.20-	5.35
Lloyd E. Volk	"	60 "	.20	12.00
John D. Collins	Stu. Help Chemistry	168 "	.20	33.60
Arthur Knapp	Stu. Help Phy. Edu.	70 "	.20	14.00
Edgar Andrews	"	108 "	.20	21.60
Margaret Newcomer	"	26 "	.20	5.20
Carl Saunders	Stu. Help Agric.	8 "	.20	1.60
Harley Barnette	"	8 ¹ / ₂ "	.20	1.70
Kenneth Snyder	"	10 "	.20	2.00
Schubert Fruth	"	8 "	.20	1.60
Howard Peck	"	12 ¹ / ₂ "	.20	2.50
Howard Roberts	"	16 "	.20	3.20
Robert Reimund	"	12 "	.20	2.40
Total A-2				359.55

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Nov. 9 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
Anna Gryting	Asst. Professor	A-1 1 Mo.	254.17	8.89	245.28
	Total A-1 Student Fees				245.28
H. B. Williams	President	1 Mo.	600.00	8.89	591.11
Florence Baird	Instructor	"	225.00	8.89	216.11
G. W. Beattie	Professor	"	378.33	8.89	369.44
C. J. Biery	Professor	"	189.17	7.57	181.60
Ruth Bourne	Asst. Professor	"	244.44	8.89	235.55
Janet C. Bower	Instructor	"	225.00	8.89	216.11
J. W. Carmichael	Professor	"	350.00	8.89	341.11
Chas. F. Church	Asst. Professor	"	263.89	8.89	255.00
D. J. Crowley	Professor	"	340.56	8.89	331.67
Grace Durrin	Asst. Professor	"	278.47	8.89	269.58
Leon Fauley	Asst. Professor	"	278.47	8.89	269.58
Mary B. Gray	Asst. Professor	"	254.17	8.89	245.28
Emily Hartman	Instructor	"	244.44	8.89	235.55
Harriet Hayward	Professor	"	359.44	8.89	350.55
Edna Hedrick	Instructor	"	225.00	8.89	216.11
Helen Henderson	Asst. Professor	"	293.06	8.89	284.17
Laura Heston	Associate Professor	"	321.67	8.89	312.78
Clyde Hissong	Dean College of Educ. Professor of Educ.	"	420.14	8.89	411.25
W. P. Holt	Professor	"	378.33	8.89	369.44
W. C. Hoppes	Dir. of Tr'g School Associate Professor	"	302.78	8.89	293.89
E. G. Knepper	Associate Professor	"	359.44	8.89	350.55
C. C. Kohl	Professor	"	443.05	8.89	434.16
Paul E. Landis	Asst. Professor	"	312.22	8.89	303.33
Alma Leedom	Asst. Registrar	"	185.56	7.42	178.14
Rea McCain	Professor	"	359.44	8.89	360.55
Marian McElhaney	Part-time Instructor	"	25.00	1.00	24.00
M. C. McEwen	Asst. Professor	"	302.78	8.89	293.89
Manette Marble	Instructor	"	215.28	8.61	206.67
C. S. Martin	Professor	"	368.89	8.89	360.00
H. R. Mathias	Instructor	"	225.00	8.89	216.11
Irene C. Mooers	Instructor	"	42.52	1.70	40.82
E. L. Moseley	Professor	"	397.22	8.89	388.33
Caroline Nielsen	Associate Professor	"	321.67	8.89	312.78
B. F. Nordmann	Associate Professor	"	340.56	8.89	331.67
F. C. Ogg	Associate Professor	"	302.78	8.89	293.89
Nellie Ogle	Asst. Professor	"	254.17	8.89	245.28
Chas. H. Otis	Associate Professor	"	321.67	8.89	312.78
J. R. Overman	Dean Coll. of Arts Professor of Math	"	465.97	8.89	457.08
C. D. Perry	Registrar	"	359.44	8.89	350.55
Verne M. Pettit	Instructor	"	200.00	8.00	192.00
E. C. Powell	Asst. Professor	"	312.22	8.89	303.33
Chas. F. Reeb	Professor	"	378.33	8.89	369.44
John Schwarz	Professor	"	378.33	8.89	369.44
Maude F. Sharp	Dean of Women	"	321.67	8.89	312.78
Caroline Shaw	Asst. Professor	"	283.33	8.89	274.44
Willard Singer	Instructor	"	263.89	8.89	255.00
Leon B. Slater	Associate Professor	"	302.78	8.89	293.89
Warren E. Steller	Associate Professor	"	350.00	8.89	341.11
C. G. Swanson	Associate Professor	"	302.78	8.89	293.89
Helen B. Todd	Associate Professor	"	175.00	7.00	168.00
R. M. Tunncliffe	Professor	"	378.33	8.89	369.44
Louis G. Veler	Instructor	"	61.85	2.47	59.38
Florence Williamson	Professor	"	350.00	8.89	341.11
Grace D. Wills	Asst. Professor	"	254.17	8.89	245.28
H. C. Witherington	Asst. Professor	"	283.33	8.89	274.44
W. A. Zaugg	Professor	"	397.22	8.89	388.33
Ethyl Blum	Librarian	"	244.44		244.44
Ruby King	Asst. Librarian	"	155.56		155.56
Beulah H. May	Asst. Librarian	"	133.33		133.33
Margaret Yocom	Asst. Librarian	"	155.56		155.56
Nina Beattie	Critic	"	273.61	8.89	264.72
Maude Doane	Critic	"	273.61	8.89	264.72
Elsie Lorenze	Critic	"	254.17	8.89	245.28
Lena I. Mills	Critic	"	273.61	8.89	264.72
Enna Pigg	Critic	"	254.17	8.89	245.28
Mae Simmons	Critic	"	254.17	8.89	245.28
Neva West	Critic	"	254.17	8.89	245.28
Marvalene Day	Critic	"	225.00	8.89	216.11
Vivian Craun	Critic	"	244.44	8.89	235.55
Helen McKibben	Critic	"	254.17	8.89	245.28
Emily Ordway	Critic	"	244.44	8.89	235.55
Ethel Reed	Critic	"	244.44	8.89	235.55
Alice Roth	Critic	"	254.17	8.89	245.28
Ruth Van Dorn	Critic	"	244.44	8.89	235.55

MC MANUS-TRUMP CO., TOLEDO, OHIO - 72773

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
	Junior High School				
Clayton R. Cook	Critic	1 Mo.	177.78	7.11	170.67
Elizabeth Gelvin	Critic	"	205.56	8.22	197.34
Helen Hayes	Critic	"	185.56	7.42	178.14
Elizabeth Inman	Critic	"	195.56	7.82	187.74
John Kleinfelter	Critic	"	185.56	7.42	178.14
E. N. Littleton	Critic	"	290.62	8.89	281.73
R. Eugene Morse	Critic	"	254.17	8.89	245.28
Ferris W. Myrice	Critic	"	215.28	8.61	206.67
Nellie M. Randall	Critic	"	205.56	8.22	197.34
Ralph Schaller	Critic	"	225.00	8.89	216.11
Hazel Underhill	Critic	"	195.56	7.82	187.74
Russell A. Swigart	Critic	"	205.56	8.22	197.34
	Senior High School				
Roy V. Hilty	Critic	"	99.03	3.96	95.07
Ruby D. LeVier	Critic	"	107.78	4.31	103.47
Ralph L. Rettig	Critic	"	44.61	1.78	42.83
Margaret Robson	Critic	"	74.54	2.96	71.58
Harry O. Stout	Critic	"	77.47	2.96	74.51
Teachers Retirement				717.34	717.34

Total - Student Fees 23959.84

	A-2				
Marjorie McElhaney	Sub. Teacher College	11 Das.	5.00 Da.		55.00
Mrs. W. C. Hoppes	Sub. Teacher Tr. Sch.	4 "	5.00 Da.		20.00

Total - A-2 75.00

Helen B. Todd	Rotary-Health College Physician	1 Mo.	175.00		175.00
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Total - Payroll 24455.12

Nov. 9 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Expense Fund</u>	<u>Amount</u>
Thelma Stevenson	College Nurse	4 Wks.	118.06	1.00	117.06
State Employees Retirement System					1.00

Total - Rotary-Health 118.06

Nov. 16 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Expense Fund</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1 Mo.	269.58	1.00	268.58
Gertrude Brod	Bookkeeper	"	161.46	1.00	160.46
Bessie G. Stallbohm	Stenographer	"	116.66	1.00	115.66
Ada L. Meyerholtz	Clerk	"	116.66	1.00	115.66
Mary Jane Shaw	Stenographer	"	71.25	1.00	70.25
Neva Battles	Stenographer	"	79.16	1.00	78.16
Gail A. Fenstermaker	Clerk - One-half time	"	35.62	1.00	34.62
Olive Cummings	Sec. to Dean Coll. of Ed.	"	71.25	1.00	70.25
Randolph Ronk	Supt. of Bldg. & Grds	"	190.62	1.00	189.62
John Myers	Janitor	"	109.16	1.00	108.16
W. E. Frost	Janitor	"	90.42	1.00	89.42
John Carnicom	Janitor	"	90.42	1.00	89.42
E. E. Long	Janitor	"	90.42	1.00	89.42
Kenneth Wyandt	Janitor	"	90.42	1.00	89.42
Christie Miller	Janitor	"	79.16	1.00	78.16
Alta L. Miller	Janitress	"	23.75	1.00	22.75
Alice Stevens	Janitress	"	57.00	1.00	56.00
Wilda Tavernier	Janitress	"	57.00	1.00	56.00
Chester Spencer	Fireman	"	112.16	1.00	111.16
Emory Young	Fireman	"	112.16	1.00	111.16
Freed O. Dennis	Fireman	19 Das.	100.00	1.00	62.33
Chas. Clingo	Grounds Laborer	1 Mo.	94.16	1.00	93.16
J. W. Palmer	Carpenter	"	97.92	1.00	96.92
M. Finkenbeiner	Grounds Laborer	"	90.42	Exempt	90.42
Lincoln Miller	Night Watchman	"	90.42	1.00	89.42
Lyman Stevens	Night Watchman	"	116.66	1.00	115.66
Ernest Franks	Farmer	"	57.00	1.00	56.00
State Employees Retirement System				26.00	26.00

Total - Student Fees 2634.24

Gail A. Fenstermaker	Rotary-Bookstore Clerk One-half time	1 Mo.		35.63	35.63
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Total - Payroll 2669.87

Proceedings, Trustees Bowling Green Normal College

November 10, 1934

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MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Nov. 24 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Herman Bricker	Stu. Help Library	69 Hrs.	.20	13.80
Merritt Burke	"	61½ "	.20	12.30
Meltha Carter	"	74 "	.20	14.80
Marjory Caughey	"	51 "	.20	10.20
Arnold Farwig	"	62 "	.20	12.40
Vemba Foltz	"	8 "	.20	1.60
Kathryn Fox	"	59 "	.20	11.80
Martha Lee Harris	"	70 "	.20	14.00
Gale Herbert	"	44 "	.20	8.80
Dale Kellogg	"	40 "	.20	8.00
Eileen Lackey	"	54 "	.20	10.80
Mary Louise Lane	"	63 "	.20	12.60
Gerald Lee	"	71 "	.20	14.20
Wayne Porter	"	82 "	.20	16.40
Clyde Scott	"	59 "	.20	11.80
Robert Smith	"	55 "	.20	11.00
Alysmae Sterling	"	67 "	.20	13.40
Joseph Straley	"	72 "	.20	14.40
Jeanette Wright	"	74 "	.20	14.80
Mary Louise Frazier	Stu. Help Tr'g School	80 "	.20	16.00
Lois McCrea	"	80 "	.20	16.00
Florence Peinert	"	64 "	.20	12.80
Eleanor Powers	"	42 "	.20	8.40
Wanda DeMongeot	"	40 "	.20	8.00
Anna Rimelspach	"	40 "	.20	8.00
Gerald Ernst	Stu. Help Bio. Sci.	43 "	.20	8.60
Lloyd E. Volk	"	60 "	.20	12.00
John D. Collins	Stu. Help Chemistry	203 "	.20	40.60
Lucile Jury	Stu. Help Geography	16 "	.20	3.20
Fern Kaiser	Stu. Help Home Ecn.	25 "	.20	5.00
Dorothy Carmichael	"	14 "	.20	2.80
Arthur Knapp	Stu. Help Phys. Educ.	36½ "	.20	7.30
Paul Shafer	"	36 "	.20	7.20
Harold Ringer	"	15 "	.20	3.00
Edgar Andrews	"	72 "	.20	14.40
Margaret Newcomer	Stu. Help Phys. Educ.	25½ "	.20	5.10
Ethel Merrill	"	12 "	.20	2.40
Harley Barnette	Stu. Help Agric.	15½ "	.20	3.10
Leonard Peck	"	17 "	.20	3.40
Carl W. Saunders	"	5 "	.20	1.00
Total A-2				415.40

Nov. 24 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
LaVerda Hutchinson	Substitute Librarian	169 Hrs.	.20	33.80
Total A-2				33.80

Nov. 28 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Bert Bovie	Man and team	62½ Hrs.	.65	40.46
H. T. Clague	Foreman	81½ Hrs.	.75	61.31
L. Scovil	Laborer	77½ "	.40	31.10
Howard Nixon	Laborer	66½ "	.40	26.70
Roy Woods	Laborer	27 "	.40	10.80
Robert Nixon	Man and Team	66½ "	.65	43.39
John Nixon	Man and Team	78½ "	.65	51.19
C. Wilcox	Man and Team	60½ "	.65	39.16
Total A-2				304.11

Campus grading - November 12 to 27, 1934 inclusive.

Dec. 6 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1½ Mo.	269.58	134.79
Gertrude Brod	Bookkeeper	"	161.46	80.73
Bessie G. Stallbohm	Stenographer	"	116.66	58.33
Ada L. Meyerholtz	Clerk	"	116.66	58.33
Mary Jane Shaw	Stenographer	"	71.25	35.63
Neva Battles	Stenographer	"	79.16	39.58
Gail A. Fenstermaker	Clerk - One-half time	"	35.62	17.81
Olive Cummings	Sec. to Dean Coll. of Educ.	"	71.25	35.63
Randolph Ronk	Supt. of Bldg. & Grds.	"	190.62	95.31
John Myers	Janitor	"	109.16	54.58
W. E. Frost	Janitor	"	90.42	45.21
John Carnicom	Janitor	"	90.42	45.21
E. E. Long	Janitor	"	90.42	45.21
Kenneth Wyandt	Janitor	"	90.42	45.21
Christie Miller	Janitor	"	79.16	39.58
Alta L. Miller	Janitress	"	23.75	11.88
Alice Stevens	Janitress	"	57.00	28.50

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Wilda Tavernier	Janitress	1/2 Mo.	57.00	28.50
Chester Spencer	Fireman	"	112.16	56.08
Emory Young	Fireman	"	112.16	56.08
Freed O. Dennis	Fireman	"	100.00	50.00
Chas. Clingo	Grounds Laborer	"	94.16	47.08
J. W. Palmer	Carpenter	"	97.92	48.96
M. Finkenbeiner	Grounds Laborer	"	90.42	45.21
Lincoln Miller	Night Watchman	"	90.42	45.21
Lyman Stevens	Night Watchman	"	116.66	58.33
Ernest Franks	Farmer	"	57.00	28.50
Total - Student Fees				1335.47
Gail A. Fenstermaker	Rotary- Bookstore Clerk - One-half time	1/2 Mo.	35.63	17.82
Total Payroll				1353.29

Dec. 7 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	600.00	8.89	591.11
Florence Baird	Instructor	"	225.00	8.89	216.11
G. W. Beattie	Professor	"	378.33	8.89	369.44
C. J. Biery	Professor	"	189.17	7.57	181.60
Ruth Bourne	Asst. Professor	"	244.44	8.89	235.55
Janet C. Bower	Instructor	"	225.00	8.89	216.11
J. W. Carmichael	Professor	"	350.00	8.89	341.11
Chas. F. Church	Asst. Prof.	"	263.89	8.89	255.00
D. J. Crowley	Professor	"	340.56	8.89	331.67
Grace Durrin	Asst. Professor	"	278.47	8.89	269.58
Leon Fauley	Asst. Professor	"	278.47	8.89	269.58
Mary B. Gray	Asst. Professor	"	254.17	8.89	245.28
Anna Gryting	Asst. Professor	"	254.17	8.89	245.28
Emily Hartman	Instructor	"	244.44	8.89	235.55
Harriet Hayward	Professor	"	359.44	8.89	350.55
Edna Hedrick	Instructor	"	225.00	8.89	216.11
Helen Henderson	Asst. Professor	"	293.06	8.89	284.17
Laura Heston	Associate Professor	"	321.67	8.89	312.78
Clyde Hissong	Dean College of Educ.	"	420.14	8.89	411.25
W. P. Holt	Professor	"	378.33	8.89	369.44
W. C. Hoppes	Dir. of Tr'g School	"	302.78	8.89	293.89
E. G. Knepper	Associate Professor	"	359.44	8.89	350.55
C. C. Kohl	Professor	"	443.05	8.89	434.16
Paul E. Landis	Asst. Professor	"	312.22	8.89	303.33
Alma Leedom	Asst. Registrar	"	185.56	7.42	178.14
Rea McCain	Professor	"	359.44	8.89	350.55
Marian McElhaney	Part-time Instructor	"	25.00	1.00	24.00
M. C. McEwen	Asst. Professor	"	302.78	8.89	293.89
Manette Marble	Instructor	"	215.28	8.61	206.67
C. S. Martin	Professor	"	368.89	8.89	360.00
H. R. Mathias	Instructor	"	225.00	8.89	216.11
Irene C. Mooers	Instructor	"	42.52	1.70	40.82
E. L. Moseley	Professor	"	397.22	8.89	388.33
Caroline Nielsen	Associate Professor	"	321.67	8.89	312.78
B. F. Nordmann	Associate Professor	"	340.56	8.89	331.67
F. C. Ogg	Associate Professor	"	302.78	8.89	293.89
Nellie Ogle	Asst. Professor	"	254.17	8.89	245.28
Chas. H. Otis	Associate Professor	"	321.67	8.89	312.78
J. R. Overman	Dean Coll. of Arts	"	465.97	8.89	457.08
C. D. Perry	Professor of Math.	"	359.44	8.89	350.55
Verne M. Pettit	Registrar	"	200.00	8.00	192.00
E. C. Powell	Instructor	"	312.22	8.89	303.33
Chas. F. Reeb	Asst. Professor	"	378.33	8.89	369.44
John Schwarz	Professor	"	378.33	8.89	369.44
Maude F. Sharp	Professor	"	321.67	8.89	312.78
Caroline Shaw	Dean of Women	"	283.33	8.89	274.44
Willard Singer	Asst. Professor	"	263.89	8.89	255.00
Leon B. Slater	Instructor	"	302.78	8.89	293.89
Warren E. Steller	Associate Professor	"	350.00	8.89	341.11
C. G. Swanson	Associate Professor	"	302.78	8.89	293.89
Helen B. Todd	Associate Professor	"	175.00	7.00	168.00
R. M. Tunnicliffe	Associate Professor	"	378.33	8.89	369.44
Louis G. Veler	Professor	"	61.85	2.47	59.38
Florence Williamson	Instructor	"	350.00	8.89	341.11
Grace D. Wills	Professor	"	254.17	8.89	245.28
H. C. Witherington	Asst. Professor	"	283.33	8.89	274.44
W. A. Zaugg	Asst. Professor	"	397.22	8.89	388.33
Ethyl Blum	Professor	"	244.44		244.44
Ruby King	Librarian	"	155.56		155.56
Baulah H. May	Asst. Librarian	"	133.33		133.33
Margaret Yocom	Asst. Librarian	"	155.56		155.56
Nina Beattie	Training School Critic	"	273.61	8.89	264.72
Maude Doane	Critic	"	273.61	8.89	264.72
Elsie Lorenz	Critic	"	254.17	8.89	245.28
Lena I. Mills	Critic	"	273.61	8.89	264.72
Enna Pigg	Critic	"	254.17	8.89	245.28

Proceedings, Trustees Bowling Green Normal College

November 10, 1934

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MC MANUS-THOMP CO., TOLEDO, OHIO-72773

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
Mae Simmons	Critic	1 Mo.	254.17	8.89	245.28
Neva West	Critic	"	254.17	8.89	245.28
	Ridge Street School				
Marvalene Day	Critic	"	225.00	8.89	216.11
Vivian Craun	Critic	"	244.44	8.89	235.55
Helen McKibben	Critic	"	254.17	8.89	245.28
Emily Ordway	Critic	"	244.44	8.89	235.55
Ethel Reed	Critic	"	244.44	8.89	235.55
Alice Roth	Critic	"	254.17	8.89	245.28
Ruth Van Dorn	Critic	"	244.44	8.89	235.55
	Junior High School				
Clayton R. Cook	Critic	"	177.78	7.11	170.67
Elizabeth Gelvin	Critic	"	205.56	8.22	197.34
Helen Hayes	Critic	"	185.56	7.42	178.14
Elizabeth Inman	Critic	"	195.56	7.82	187.74
John Kleinfelter	Critic	"	185.56	7.42	178.14
E. N. Littleton	Critic	"	290.62	8.89	281.73
R. Eugene Morse	Critic	"	254.17	8.89	245.28
Ferris W. Myrice	Critic	"	215.28	8.61	206.67
Nellie M. Randall	Critic	"	205.56	8.22	197.34
Ralph Schaller	Critic	"	225.00	8.89	216.11
Hazel Underhill	Critic	"	195.56	7.82	187.74
Russell A. Swigart	Critic	"	205.56	8.22	197.34
	Senior High School				
Roy V. Hilty	Critic	"	99.03	3.96	95.07
Ruby D. LeVier	Critic	"	107.78	4.31	103.47
Ralph L. Rettig	Critic	"	44.61	1.78	42.83
Margaret Robson	Critic	"	74.54	2.96	71.58
Harry O. Stout	Critic	"	77.47	2.96	74.51
Teachers Retirement				717.34	717.34

Total - Student Fees 24205.12

	A-2				
Mrs. Clyde Hissong	Sub. Teaching College	11 Das.	6.00 Da.		66.00
Mrs. W. C. Hoppes	Sub. Teach. Tr. Sch.	2 1/2 "	5.00 "		12.50
Mrs. Marian Murlin	Sub. Teach. Jr. High	3 "	6.00 "		18.00

Total - A-2 96.50

	Rotary-Health				
Helen B. Todd	College Physician	1 Mo.	175.00		175.00

Total Payroll 24476.62

Dec. 7 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Thelma Stevenson	College Nurse	1 Mo.	118.06	118.06
Total Rotary-Health				118.06

Dec. 19 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1/2 Month	269.58	134.79
Gertrude Brod	Bookkeeper	"	161.46	80.73
Bessie G. Stallbohm	Stenographer	"	116.66	58.33
Ada L. Meyerholtz	Clerk	"	116.66	58.33
Mary Jane Shaw	Stenographer	"	71.25	35.62
Neva Battles	Stenographer	"	79.16	39.58
Gail A. Fenstermaker	Clerk - One-half time	"	35.62	17.81
Olive Cummings	Sec. to Dean Coll. of Ed.	"	71.25	35.62
Randolph Ronk	Supt. of Bldg. & Grds	"	190.62	95.31
John Myers	Janitor	"	109.16	54.58
W. E. Frost	Janitor	"	90.42	45.21
John Carnicom	Janitor	"	90.42	45.21
E. E. Long	Janitor	"	90.42	45.21
Kenneth Wyandt	Janitor	"	90.42	45.21
Christie Miller	Janitor	"	79.16	39.58
Alta L. Miller	Janitress	"	23.75	11.87
Alice Stevens	Janitress	"	57.00	28.50
Wilda Tavernier	Janitress	"	57.00	28.50
Chester Spencer	Fireman	"	112.16	56.08
Emory Young	Fireman	"	112.16	56.08
Freed O. Dennis	Fireman	"	100.00	50.00
Charles Clingo	Grounds Laborer	"	94.16	47.08
J. W. Palmer	Carpenter	"	97.92	48.96
M. Finkenbeiner	Grounds Laborer	"	90.42	45.21
Lincoln Miller	Night Watchman	"	90.42	45.21
Lyman Stevens	Night Watchman	"	116.66	58.33
Ernest Franks	Farmer	"	57.00	28.50
Total - Student Fees				1335.44

	Rotary-Bookstore				
Gail A. Fenstermaker	Clerk - One-half time	1/2 Mo.	35.63		17.81

Total - Payroll 1353.25

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

Dec. 22 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Herman Bricker	Stu. Help Library	56 Hrs.	.20	11.20
Merritt Burke	"	53 "	.20	10.60
Marjory Caughey	"	57 "	.20	11.40
Arnold Farwig	"	52 "	.20	10.40
Vemba Foltz	"	4 "	.20	.80
Kathryn Fox	"	48 "	.20	9.60
Maxine Goodwin	"	14 "	.20	2.80
Martha Lee Harris	"	51 "	.20	10.20
Gale Herbert	"	28 "	.20	5.60
Dale Kellogg	"	58 "	.20	11.60
Eileen Lackey	"	49 "	.20	9.80
Mary Louise Lane	"	52 "	.20	10.40
Gerald Lee	"	62 "	.20	12.40
Wayne Porter	"	76 "	.20	15.20
Clyde Scott	"	52 "	.20	10.40
Robert Smith	"	44 "	.20	8.80
Alysmae Sterling	"	44 "	.20	8.80
Joseph Straley	"	54 "	.20	10.80
Jeanette Wright	"	60 "	.20	12.00
Lucile Jury	Stu. Help Geography	8 "	.20	1.60
Lloyd E. Volk	Stu. Help Biol. Sci.	69 "	.20	13.80
Gerald Ernst	"	33 $\frac{1}{2}$ "	.20	6.70
Leonard Peck	Stu. Help Agric.	29 "	.20	5.80
John D. Collins	" " Chemistry	193 "	.20	38.60
Nellie Louise Frazier	Stu. Help Home Ec.	12 "	.20	2.40
Florice Wray	"	44 "	.20	8.80
Fern Kaiser	"	4 "	.20	.80
Marjorie Armbruster	"	5 "	.20	1.00
Marian Guernsey	"	5 "	.20	1.00
Dorothy Carmichael	"	3 "	.20	.60
Lloyd Volk	Stu. Help Psychology	104 "	.20	20.80
H. Ringer	Stu. Help Phys. Educ.	44 "	.20	8.80
E. Andrews	"	90 "	.20	18.00
R. Bateson	"	33 $\frac{1}{2}$ "	.20	6.65
J. Ihnat	"	9 "	.20	1.80
P. Shafer	"	10 "	.20	2.00
Robert McKee	"	21 "	.20	4.20
Mary Louise Frazier	Stu. Help Tr'g School	85 "	.20	17.00
Lois McCrea	"	76 "	.20	15.20
Florence Peinert	"	75 "	.20	15.00
Eleanor Powers	"	50 "	.20	10.00
Wanda DeMongeot	"	42 "	.20	8.40
Anna Rimelspach	"	42 "	.20	8.40
Margaret Newcomer	Stu. Help Phys. Educ.	21 "	.20	4.20
Ethel Merrill	"	10 "	.20	2.00
Mary Copus	"	14 "	.20	2.80
Margaret Carmichael	"	7 "	.20	1.40
Grace Donnell	"	21 "	.20	4.20
Frances Merrin	"	17 $\frac{1}{2}$ "	.20	3.50
Edna Mae Pearce	"	7 "	.20	1.40
LaVerda Hutchinson	Sub. Librarian	123 $\frac{1}{2}$ "	.20	14.70
Total A-2				434.35

Moved by Gebhard and seconded by Prout that the payrolls be allowed and paid from funds provided therefor. Voting aye: Johnston, Prout, Gebhard. Motion carried.

The following claims and expense accounts were presented for action of the Board:

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
437	Instructors Payroll	A-1		11476.92
438	The Ohio Fuel Gas Company	C-3	97.69	
439	City Water Company	F-3	134.00	
440	Ohio Northern Public Service Co.	F-4	163.75	
441	Northern Ohio Telephone Company	F-7	32.35	
	Total - Maintenance			427.79
442	The Dobson-Evans Company	C-8	38.71	
443	C. B. Newton	C-8	2.90	
444	Mrs. N. T. Oberdorf	C-8	2.38	
445	H. A. Shawaker	C-8	3.02	
446	W. W. Milnor	C-9	67.22	
447	The B. & O. Supply Company	C-11	7.60	
448	Brigham's Flower Shop	C-11	4.50	
449	Frank J. Klotz	C-11	.35	
450	Mrs. Fred C. Lembrich	C-11	.75	
451	H. Rappaport & Company	C-11	1.60	
452	Wood County Ice Company	C-11	.10	
453	Metal Office Furniture Company	E-1	51.89	
454	Gillum Book Company	E-8	3.64	
455	The LaSalle & Koch Company	E-8	22.57	
456	The Rupp & Bowman Company	E-8	12.40	
457	Shaw-Walker	E-8	14.50	
458	University of Michigan	E-8	20.15	
459	The American Historical Society, Inc.	E-8 L.B.	42.50	

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
460	The Putnam Bookstore	E-8 L.B.	8.10	
461	C. G. Heiby Hardware	E-9	7.30	
462	W. C. Jordan	F-6	3.50	
463	The Sentinel-Tribune	F-8	17.00	
464	Home Steam Laundry	F-9	3.76	
	Total - Maintenance			336.44
465	C. C. Pearce	C-9	5.00	
466	Director of Highways	C-3	9.60	
467	American Education Press, Inc.	C-8	12.00	
468	G. Schirmer	C-8	2.54	
469	Toledo Blue Print & Paper Co.	C-8	3.07	
470	The Hankey Lumber & Bldg. Co.	C-9	1.00	
471	Mrs. Etta F. Taggart	C-9	2.15	
472	F. H. Prieur	E-5	11.39	
473	Wiggins & Gillespie	E-5	1.75	
474	C. C. Birchard & Company	E-8	9.50	
475	Gerald Ernst	E-8	14 .50	
476	The Macmillan Company	E-8 L.B.	5.82	
	Total - Maintenance			78.32
477	State Architect & Engineer (Enc. Est. #1)	G-2	145.20	
	Total - Additions & Betterments			145.20
478	Student Help Payroll	A-2		346.85
479	Instructors Payroll	A-1		1713.34
480	Civil Service Payroll	A-1	2570.91	
		A-2	96.25	
	Rotary - Bookstore		35.63	
	Total - Personal Service			2702.79
481	H. B. Williams	A-1		600.00
482	Peate's Music House, Inc.	C-8	7.22	
483	Porter-Gable Machine Co.	C-8	5.92	
484	A. G. Spalding & Bros.	C-8	7.65	
485	Talens School Products Inc.	D-8	30.00	
486	Alvah Bushnell Company	E-8	13.33	
487	Merck & Company Inc.	E-8	2.00	
488	C. H. Stoelting Company	E-8	4.11	
489	The Putnam Bookstore	E-8 L.B.	73.19	
490	Charles Scribner's Sons	E-8 L.B.	37.50	
491	The H. W. Wilson Company	E-8 L.B.	11.35	
492	Bowling Green State College	F-5	14.04	
493	Ohio State Reformatory	F-8	441.60	
494	City of Bowling Green	H-6	96.00	
495	The Nearing Agency	H-8	40.00	
	Total - Maintenance			783.91
496	Bowling Green State College	Bookstore	8.48	
497	Western Union Telegraph Co.	Bookstore	.48	
	Total - Rotary-Bookstore			8.96
498	Instructors Payroll	A-1		8050.25
499	General Biological Supply House	C-8	5.95	
500	Division of Motor Transport	C-10	20.00	
501	The Lagonda Manufacturing Company	D-4	23.60	
502	Crane's Music Store	E-8	4.50	
503	Eimer & Amend	E-8	12.20	
504	National Bibliophile Service	E-8 L.B.	3.96	
505	G. E. Stechert & Company	E-8 L.B.	.25	
506	Department of Finance	F-8	19.15	
507	A. F. Atkin	F-9	2.50	
508	State Teachers Retirement System	H-8	3288.44	
	Total - Maintenance			3380.55
509	American Book Company	Bookstore	15.88	
510	D. Appleton-Century Company	Bookstore	48.89	
511	A. S. Barnes & Company	Bookstore	81.82	
512	C. C. Birchard & Company	Bookstore	51.54	
513	The Bruce Publishing Company	Bookstore	4.24	
514	College Book Company	Bookstore	6.37	
515	Thomas Y. Crowell Company	Bookstore	31.08	
516	Dodd, Mead & Company, Inc.	Bookstore	56.62	
517	Ginn & Company	Bookstore	46.46	
518	Harcourt, Brace & Company, Inc.	Bookstore	16.76	
519	Harper & Brothers	Bookstore	109.70	
520	D. C. Heath & Company	Bookstore	14.20	
521	Houghton Mifflin Company	Bookstore	66.81	
522	Longmans, Green & Company	Bookstore	21.65	
523	Lyons & Carnahan	Bookstore	24.61	
524	McGraw-Hill Book Company, Inc.	Bookstore	175.72	
525	The Macmillan Company	Bookstore	117.06	
526	W. W. Norton & Company, Inc.	Bookstore	40.60	
527	The A. N. Palmer Company	Bookstore	3.14	
528	Public School Publishing Company	Bookstore	3.49	
529	W. B. Saunders Company	Bookstore	9.28	
530	Charles Scribner's Sons	Bookstore	4.05	
531	University of Michigan	Bookstore	4.00	
532	The John C. Winston Company	Bookstore	23.31	
533	Zaner & Bloser Company	Bookstore	4.80	
	Total - Rotary-Bookstore			981.88

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
534	The Ohio Fuel Gas Company	C-3	74.98	
535	City Water Company	F-3	108.35	
536	Ohio Northern Public Service Co.	F-4	171.99	
537	Northern Ohio Telephone Company	F-7	29.80	
	Total - Maintenance			385.12
538	Critic Payroll	A-2		252.00
539	Student Help Payroll	A-2		329.50
540	H. B. Williams	A-1		600.00
541	Civil Service Payroll	A-1	2390.10	
		A-2	40.30	
	Rotary-Bookstore		28.73	
	Total Personal Service			2459.13
542	H. E. Ash	A-3	1.00	
543	Judge Charles E. Chittenden	A-3	35.00	
	Total Personal Service			36.00
544	The Hub Grain Company	C-2		
		C-9	43.23	
545	Department of Highways	C-3	11.20	
546	The Blade Printing & Paper Co.	C-4		
		E-8	29.78	
547	H. B. Williams	C-4a	8.04	
548	Van Nest Janitor Supply Co., Inc.	C-6	34.37	
549	The Dobson-Evans Company	C-8		
		E-8	76.77	
550	The American Crayon Company	C-8	19.85	
551	E. M. Butler	C-8	1.75	
552	The Central Ohio Paper Company	C-8	13.98	
553	Lincoln & Dirlam	C-8	2.65	
554	Remington Rand Inc.	C-8	.75	
555	H. A. Shawaker	C-8	2.72	
556	Structo Mfg. Company	C-8	19.89	
557	Talens School Products Inc.	C-8	3.30	
558	B. Westerman Company	C-8	8.00	
559	Petty's Garage	C-9	2.25	
560	R. H. Steen	C-9	.83	
561	Wiggins & Gillespie	D-4	.45	
562	The Hankey Lumber & Bldg. Co.	E-5	3.50	
563	American Type Founders Sales Corp.	E-8	14.95	
564	Frank S. Betz Company	E-8	4.45	
565	The Chemical Catalog Company, Inc.	E-8	6.00	
566	Crane's Music Store	E-8	8.50	
567	Ginn & Company	E-8	3.59	
568	Gus Goebel	E-8	.75	
569	Gale Herbert	E-8	4.00	
570	The C. J. Krehbiel Company	E-8	9.00	
571	The Macmillan Company	E-8	8.11	
572	Merck & Company, Inc.	E-8	2.00	
573	Rounseville-Rohm, Inc.	E-8	25.10	
574	Spencer Lens Company	E-8	75.00	
575	Lloyd Volk	E-8	15.00	
576	The Putnam Bookstore Inc.	E-8 L.B.	1.45	
577	Clinton M. West	E-9	2.00	
578	Alfred F. Atkin	F-1a	9.50	
579	The Keller Truck Line	F-5	3.30	
580	The Wood County News	F-8	9.20	
581	C. J. Biery	F-9	38.20	
	Total - Maintenance			523.41
582	The Bruce Publishing Company	Bookstore	1.46	
583	Prentice-Hall, Inc.	Bookstore	6.19	
	Total - Rotary-Bookstore			7.65
584	Bowling Green State College	Health	1.20	
	Total - Rotary-Health			1.20
585	John P. Schooley, State Arch. & Eng.	G-2	4.50	
	Total - Additional & Betterments			4.50
586	Wm. P. Holt	A-1	189.00	
	E. C. Powell	A-1	87.50	
	Total - Personal Service			276.50
587	The Ohio Fuel Gas Company	C-3	22.52	
588	Ohio Northern Public Service Co.	F-4	148.67	
589	Northern Ohio Telephone Company	F-7	30.35	
	Total - Maintenance			201.54
590	H. B. Williams	C-4a	47.12	
591	The Ohio Penitentiary	C-6	21.07	
592	Sinclair Refining Company	C-6	7.70	
593	Brodhead-Garrett Company	C-8		
		E-8	18.29	
594	H. Rappaport & Company	C-8		
		E-8	17.88	
595	American Art Clay Company	C-8	35.15	
596	The Blade Printing & Paper Co.	C-8	17.77	
597	Department of the Interior	C-8	3.30	
598	Kee Lox Manufacturing Company	C-8	4.00	
599	McKnight & McKnight	C-8	42.88	
600	Pittsburgh Plate Glass Company	C-8	28.65	
601	Talens School Products Inc.	C-8	10.56	
602	Arthur H. Thomas Company	C-8	10.78	
603	The World Book Company	C-8	26.31	
604	Ruud Manufacturing Company	D-4	104.00	
605	Henry Vogt Machine Company	D-4	6.75	
606	Crane's Music Store	E-8	116.50	
607	Chas. W. Hyams	E-8	3.50	
608	Keil Lumber Company	E-8	8.20	

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
609	Lefebure Corporation	E-8	55.46	
610	Lyons & Carnahan	E-8	33.19	
611	Metal Office Furniture Company	E-8	38.48	
612	National Crafts Supply Company	E-8	22.50	
613	Rounseville-Rohm Company, Inc.	E-8	56.88	
614	The Rupp & Bowman Company	E-8	12.50	
615	Scott, Foresman & Company	E-8	14.95	
616	Charles Scribner's Sons	E-8	5.53	
617	Singer Sewing Machine Company	E-8	89.50	
618	W. L. Valentine	E-8	70.00	
619	J. D. Wallace & Company	E-8	28.25	
620	Wayside Craft Shop	E-8	23.08	
621	The National Library Bindery Co.	E-8 L. B.	174.12	
622	Wilston Bureau	E-8 L. B.	62.06	
623	Emil B. Wilkens	F-1	158.65	
624	Findlay Typewriter Exchange	F-1a	19.00	
625	Bowling Green State College	F-5	7.63	
626	Western Union Telegraph Company	F-7	.93	
627	Ohio State Reformatory	F-8	85.41	
628	The Wood County Republican Co.	F-8	12.00	
629	E. H. Kemper McComb, Treas.	H-8	50.00	
	Total - Maintenance			1550.53
630	Syracuse University Book Store	Bookstore		20.25
631	H. B. Williams	C-4a	1.50	
632	Sinclair Refining Company	C-6	8.16	
633	C. M. West	C-6	18.00	
634	The Dobson-Evans Company	C-8	27.00	
635	Doubleday, Doran & Company, Inc.	C-8	9.00	
636	B. K. Elliott Company	C-8	29.25	
637	H. Rappaport & Company	C-8	24.20	
638	Rossville Commercial Alcohol Corp.	C-8	7.25	
639	American Education Press, Inc.	E-8	2.10	
640	American Medical Association	E-8	1.45	
641	The R. L. Carter Company	E-8	7.97	
642	Fisher Scientific Company	E-8	7.40	
643	E. H. Sargent & Company	E-8	1.50	
644	The National Library Bindery Co.	E-8 L. B.	218.00	
645	Chas. Jacobs	F-1a	14.50	
646	Ohio State Reformatory	F-8	48.50	
647	Burroughs Adding Machine Co.	F-9	6.46	
	Total - Maintenance			432.24
648	Civil Service Payroll	A-1	2560.74	
		A-2	40.80	
	Rotary-Bookstore		34.44	
	Total - Personal Service			2635.98
649	City Water Company	F-3	129.75	
650	City of Bowling Green	H-6	62.00	
	Total - Maintenance			191.75
651	Instructors Payroll	A-1	11315.10	
		A-2	35.00	
	Rotary-Health		87.50	
	Total - Personal Service			11437.60
652	Thelma Stevenson	Rotary-Health		59.03
653	Geo. H. Martin	A-3	15.75	
	Total Personal Service			15.75
654	The Blade Printing & Paper Co.	C-4	3.90	
655	Lincoln & Dirlam	C-8	4.70	
656	The Bostwick-Braun Company	C-8		
		E-8	72.54	
657	Director of Highways	C-10		
		E-6	112.70	
658	Westinghouse Electric & Mfg. Co.	D-4	189.50	
659	The Avi Publishing Company, Inc.	E-8	.75	
660	Whaley, Royce & Company	E-8	6.59	
661	The Baker & Taylor Company	E-8 L. B.	1277.51	
662	R. R. Bowker Company	E-8 L. B.	4.06	
663	Charles Scribner's Sons	E-8 L. B.	12.50	
664	The Toledo News Company	E-8 L. B.	137.53	
665	Geo. H. Martin	F-1	29.71	
	Total - Maintenance			1851.99
666	Bowling Green State College	Bookstore	12.17	
	Total - Rotary-Bookstore			12.17
667	Critic Payroll	A-1		855.56
668	Student Help Payroll	A-2-		178.90
669	The Ohio Fuel Gas Company	C-3	47.14	
670	City Water Company	F-3	53.13	
671	Ohio Northern Public Service	F-4	77.13	
672	Northern Ohio Telephone Co.	F-7	30.45	
	Total - Maintenance			207.85
673	Mrs. Ernest Franks	C-1	6.12	
674	The Lorain Coal & Dock Sales Co.	C-3	1456.94	
675	C. G. Heiby Hdwe.	C-9		
		E-5	18.28	
676	A. E. Avery	C-9	.60	
677	H. B. Williams	C-4a	210.00	
678	The B. & O. Supply Company	C-11	11.40	
679	The Hankey Lumber & Bldg. Co.	E-5	4.75	
680	Detroit Dairy & Food Council	E-8	4.12	

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
681	The Baker & Taylor Company	E-8 L.B.	3.15	
682	The H. R. Huntting Co., Inc.	E-8 L.B.	246.66	
683	Standard Sanitary Mfg. Company	E-10	4.70	
684	The Keller Truck Line	F-5	.50	
685	Smith Bros., Electric Welders	F-9	3.00	
	Total - Maintenance			1970.22
686	Bowling Green State College	Bookstore		2.70
687	The Baker & Shindler Contract. Co.	G-2 Bldgs.	1100.00	
688	The Samuel A. Esswein Heating and Plumbing Company	G-2 Bldgs.	1568.60	
	Total - Additions & Betterments			2668.60
689	Instructors Payroll	A-1	24152.60	
		A-2	70.00	
	Rotary-Health		175.00	
	Total - Personal Service			24397.60
690	Thelma Stevenson	Rotary-Health		118.06
691	Civil Service Payroll	A-1	2499.66	
	Rotary-Bookstore		35.63	
	Total - Personal Service			2535.29
692	Wilson Wiping Cloth Company	C-6	28.12	
693	The Bostwick-Braun Company	C-8		
		E-8	6.13	
694	The Dobson-Evans Company	C-8	1.50	
695	English Food Market	C-8	10.99	
696	Gaylord Bros., Inc.	C-8	3.50	
697	Home Steam Laundry	C-8	.45	
698	Lehman Bros.	C-8	1.85	
699	Lyon & Healy	C-8	18.00	
700	Zaner & Blosier Company	C-8	5.12	
701	Standard Sanitary Mfg. Company	D-4	111.07	
702	American Book Company	E-8	17.91	
703	Christian Becker, Inc.	E-8	8.27	
704	The Chemical Rubber Company	E-8	3.05	
705	Educational Music Bureau, Inc.	E-8	14.89	
706	Gamble Hinged Music Company	E-8	4.08	
707	Chas. D. Miller	E-8	2.25	
708	Dr. Konrad Prothmann	E-8	37.32	
709	Rubank, Inc.	E-8	17.49	
710	The Rupp & Bowman Company	E-8	6.00	
711	Don H. White	E-8	6.75	
712	Americana Corporation	E-8 L.B.	7.50	
713	The Baker & Taylor Company	E-8 L.B.	98.76	
714	Eastern Commercial Teachers' Associ'n	E-8 L.B.	4.00	
715	The H. R. Huntting Company, Inc.	E-8 L.B.	354.91	
716	A. C. McClurg & Company	E-8 L.B.	135.63	
717	The Putnam Bookstore	E-8 L.B.	185.09	
718	A. Froney & Company	E-10	70.00	
719	Department of Finance	F-8	.80	
720	Ohio College Association	H-8	25.00	
	Total - Maintenance			1186.43
721	Helen K. Halsey	Health	25.00	
	Total - Rotary-Health			25.00
722	Ohio State Reformatory	G-31	1790.65	
	Total - Add. & Betterments			1790.65
723	R. G. Adams & Company	Bookstore	32.88	
724	Allyn & Bacon	Bookstore	4.71	
725	American Book Company	Bookstore	48.76	
726	D. Appleton-Century Company	Bookstore	37.27	
727	A. S. Barnes & Company	Bookstore	19.84	
728	P. Blakiston's Son & Company, Inc.	Bookstore	42.00	
729	Bowling Green State College	Bookstore	.79	
730	The Bruce Publishing Company	Bookstore	10.91	
731	Thomas Y. Crowell Company	Bookstore	77.33	
732	Dodd, Mead & Company, Inc.	Bookstore	77.94	
733	Ginn & Company	Bookstore	847.45	
734	The Gregg Publishing Company	Bookstore	43.65	
735	Harper & Brothers	Bookstore	66.00	
736	D. C. Heath & Company, Publishers	Bookstore	211.16	
737	Betty Hildebrand	Bookstore	6.25	
738	Kansas State College of Agric. & Applied Sci.	Bookstore	9.45	
739	Longmans, Green & Company	Bookstore	21.16	
740	The Manual Arts Press	Bookstore	2.04	
741	McGraw-Hill Book Company, Inc.	Bookstore	135.14	
742	W. W. Norton & Company, Inc.	Bookstore	52.00	
743	The A. N. Palmer Company	Bookstore	7.49	
744	Public School Publishing Company	Bookstore	66.99	
745	W. B. Saunders Company	Bookstore	40.32	
746	G. Schirmer	Bookstore	10.65	
747	Scott, Foresman & Company	Bookstore	48.68	
748	Charles Scribner's Sons	Bookstore	183.34	
749	Silver, Burdett & Company	Bookstore	9.41	
750	South-Western Publishing Company	Bookstore	55.82	
751	Student Supply Store	Bookstore	30.38	
752	John Wiley & Sons, Inc.	Bookstore	49.57	
753	The John C. Winston Company	Bookstore	15.55	
754	Zaner & Blosier Company	Bookstore	8.00	
	Total - Rotary-Bookstore			2212.93

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
755	Clyde Hissong	C-4a	10.00	
756	The Blade Printing & Paper Co.	C-8	4.23	
757	Lowe & Campbell	C-8	2.55	
758	Women's Wear Company	C-8	3.50	
759	The Central Ohio Paper Company	C-11	179.70	
760	Ginn & Company	E-8	4.68	
761	Ohio State Reformatory	E-8	3.75	
762	Charles Scribner's Sons	E-8	2.35	
763	Emil B. Wilkens	F-1	64.95	
764	Gus Goebel	F-1a	.40	
765	Bowling Green State College	F-5	3.26	
766	The Western Union Telegraph Company	F-7	1.98	
	Total Maintenance			281.35
767	F. L. Sterling, M. D.	Health	25.00	
	Total - Rotary-Health			25.00
768	Student Help Payroll	A-2		359.55
769	Director of Highways	C-3		
		F-2	5.85	
770	The Miller-Bryant-Pierce Co.	C-4		
		C-8	16.67	
771	H. Rappaport & Company	C-5		
		E-3	18.11	
772	The Bostwick-Braun Company	C-8	6.50	
773	E. M. Butler	C-8	.40	
774	Gerald Ernst	C-8	12.25	
775	Keil Lumber Company	C-8	.72	
776	H. A. Shawaker	C-8	2.51	
777	C. G. Heiby Hdwe.	C-11		
		E-8	1.18	
778	Morton Salt Company	C-11	117.60	
779	Dr. H. B. Williams	C-11	74.40	
780	The Hankey Lumber & Bldg. Co.	D-2	26.12	
781	Yawman & Erbe Mfg. Company	E-1	11.43	
782	F. H. Prieur	E-5	9.60	
783	Campbell & Collier	E-8	1.25	
784	Fisher Scientific Company	E-8	85.20	
785	Lyons & Carnahan	E-8	1.04	
786	The Baker & Taylor Company	E-8 L.B.	5.80	
787	The H. R. Hunting Company, Inc.	E-8 L.B.	6.77	
*788	The Putnam Bookstore	E-8 L.B.	5.40	
790	Frease Insurance Agency	H-8	40.00	
	Total - Maintenance			518.10
791	Ohio Fuel Gas Company	C-3	101.85	
792	City Water Company	F-3	110.37	
793	Ohio Northern Public Service Co.	F-4	198.12	
794	Northern Ohio Telephone Co.	F-7	32.31	
795	Northwestern Bell Telephone Co.	F-7	2.50	
796	The Western Union Telegraph Co.	F-7	.30	
	Total - Maintenance			445.45
797	Instructors Payroll	A-1	245.28	
	Student Fees		23959.84	
	A-2		75.00	
	Rotary-Health		175.00	
	Total - Personal Service			24455.12
798	Thelma Stevenson	Rotary-Health	117.06	
	State Employees Retirement System		1.00	
	Total - Rotary-Health			118.06
799	The Lorain Coal & Dock Sales Co.	C-3	1461.38	
800	Milton Bradley Company	C-8		
		E-8	16.00	
801	A. Froney & Company	C-8		
		F-1	79.92	
802	Lyon & Healy, Inc.	C-8	12.56	
803	National Broadcasting Company, Inc.	C-8	14.05	
804	Scott, Foresman & Company	C-8	3.19	
805	Frank A. Keil Lumber Company	D-2	41.30	
806	Gamble Hinged Music Company	E-8	52.85	
807	Kewaunee Mfg. Company	E-8	5.70	
808	Singer Sewing Machine Company	E-8	3.00	
809	Wiggins & Gillespie	F-1a	10.00	
	Total - Maintenance			1699.95
810	The Blade Printing & Paper Co.	C-4		
		C-8		
		E-8	45.42	
811	Johnson & Johnson	C-5	36.46	
812	H. Rappaport & Company	C-8		
		E-8	1.80	
813	American Education Press, Inc.	C-8	40.15	
814	Dr. H. E. Ash	C-8	.58	
815	English Food Market	C-8	46.03	
816	Home Steam Laundry	C-8	6.84	
817	Lincoln & Dirlam	C-8	2.05	
818	Reider's Mills	C-8	5.88	
819	Research Supply Corporation	C-8	10.83	
820	Sanitary Bakery	C-8	.48	
821	H. A. Shawaker	C-8	2.81	
822	Mrs. Lena Wilkens	C-8	.92	
823	Wood County Ice Company	C-8	.20	
824	The Wood County Implement Company	C-8	12.45	
*789	Graybar Electric Company, Inc.	E-9	69.30	

MC MANUS-THROUP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
825	Central Scientific Company	E-8	3.00	
826	Alex Klever	E-8	.50	
827	Metal Office Furniture Company	E-8	38.51	
828	Clinton M. West	F-1	115.00	
829	The Keller Truck Line	F-5	6.67	
830	H. J. Johnston	F-6	2.59	
831	A. L. Gebhard	F-6	4.50	
832	F. J. Prout	F-6	15.12	
833	Ohio State Reformatory	F-8	20.30	
834	Sanitary Dry Cleaners	F-9	3.00	
	Total - Maintenance			422.09
835	Civil Service Payroll	Student Fees	2634.24	
		Rotary-Bookstore	35.63	
	Total - Personal Service			2669.87
836	The Blade Printing & Paper Co.	C-4		
		E-1	32.11	
837	Gaylord Bros., Inc.	C-4	3.10	
838	Kee Lox Manufacturing Company	C-4	18.00	
839	The Jones Surgical Supply Co.	C-5		
		E-3	139.84	
840	Otis Clapp & Son	C-5	44.32	
841	H. Rappaport & Company	C-8		
		C-11	3.40	
842	Lyon & Healy	C-8	3.12	
843	W. W. Milnor	C-8	2.40	
844	The Rupp & Bowman Company	C-8	3.23	
845	A. G. Spalding & Bros.	C-8	5.45	
846	Style	C-8	2.00	
847	The John C. Winston Company	C-8	4.96	
848	Director of Highways	C-10	2.10	
849	Miller Rubber Company, Inc.	E-3	12.80	
850	The Creamery Package Mfg. Company	E-5	3.77	
851	Gamble Hinged Music Company	E-8	20.46	
852	Marshall Field & Company	E-8	6.92	
853	G. Schirmer	E-8	50.24	
854	Scott, Foresman & Company	E-8	1.48	
855	Doubleday, Doran & Company, Inc.	E-8 L.B.	6.30	
856	The H. R. Huntting Company, Inc.	E-8 L.B.	1.10	
857	The Macmillan Company	E-8 L.B.	20.30	
858	A. C. McClurg & Company	E-8 L.B.	1.10	
859	McGraw-Hill Book Company, Inc.	E-8 L.B.	5.95	
860	Geo. H. Martin	F-1	216.00	
861	Clinton M. West	F-1	245.00	
862	A. R. & J. E. Meylan	F-1a	2.66	
	Total - Maintenance			858.11
863	Dr. Sara Davies	Rotary-Health		25.00
864	Student Help Payroll	A-2		415.40
865	LaVerda Hutchihson	A-2		33.80
866	Payroll - Campus Grading	A-2		304.11
867	Ohio Fuel Gas Company	C-3	76.91	
868	City Water Company	F-3	123.97	
869	Ohio Northern Public Service Co.	F-4	261.61	
870	Northern Ohio Telephone Company	F-7	31.05	
	Total - Maintenance			495.54
871	Civil Service Payroll	Student Fees	1335.47	
		Rotary-Bookstore	17.82	
	Total - Personal Service			1353.29
872	Instructors Payroll	Student Fees	24205.12	
		A-2	96.50	
		Rotary-Health	175.00	
	Total - Personal Service			24476.62
873	Thelma Stevenson	Rotary-Health		118.06
874	Civil Service Payroll	Student Fees	1335.44	
		Rotary-Bookstore	17.81	
	Total - Personal Service			1353.25
875	Student Help Payroll	A-2		434.35

Moved by Prout and seconded by Gebhard that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Johnston, Prout, Gebhard. Motion carried.

Owing to the vicissitudes in the adjustment of salaries from 1931 to 1934 a statement showing the changes during this period was presented and ordered spread upon the minutes for future reference.

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

Salary Adjustments - 1931-34

Executive order dated July 14, 1931 imposed a cut of 7% for the year 1931. This reduction amounted to \$24,263.19, but it was absorbed by deductions from A-3 and Maintenance and salaries were not reduced up to December 31, 1931. See table below.

On December 17, 1931 an executive order was issued extending the 7% deduction to the year 1932. We started the year 1932 with a deduction of 3% from our salaries with the expectation of increasing the deduction, but we finally continued to July 1st on the 3% deduction.

On July 14, 1932 an executive order requiring a further deduction of 5% was made of the total appropriation for the year 1932.

Owing to the fact that we only made a 3% deduction from January 1 to July 1, 1932, it became necessary to make a deduction for the last six months of the year 1932 heavy enough to compensate for our failure to deduct 9% additional for the first six months and allow for a deduction of 12% for the last six months of the year 1932, and the Board of Trustees on July 23, 1932 allocated a part of these deductions to the nominal salaries ranging from 8% to 21%. (See notice to instructors August 12, 1932, page 339, Volume 3, Minutes of the Board). The balance of the deductions was taken out of Maintenance as shown below.

Allocations of Deductions 1931-34

1931 -

A-1	0.00
A-3	385.22
Maintenance	<u>23877.97</u>
Total	24263.19

1932 -

A-1	12659.40
A-2	4607.33
A-3	511.20
Maintenance	<u>21921.67</u>
Total	39699.60

Note:- It should be kept in mind that our deduction from A-1 From January 1 to June 30, 1932 was limited to 3% and for the last 3½ months the deductions were enormously heavy to make up the difference.

On January 1, 1933 salaries were based on S. B. #5 applied to the basal salary. This basis was continued to July 1st. On July 1, 1933 an additional 10% of the basal salary was imposed and continued to July 1, 1934. On July 1, 1934 salaries were restored to the basis of S. B. #5 applied to the basal salaries.

A letter of instructions under date of September 20, 1934 from the Department of Finance concerning the preparation of budget estimates for 1935 and 1936 containing the following statement "the salaries should be restored to the basic salary existing prior to January 1, 1933" was read and the question raised as to what, in view of the several changes made in our salaries from 1931-34, should be considered our basal salaries. Dr. Williams reported that in a conference with the Presidents of the other state-supported colleges and universities held in Columbus on November 7th it was disclosed that no two institutions had proceeded on the same basis. In view of the further fact that this institution had not changed its basic salaries, but made its reductions on a percentage basis from time to time it was the sense of the members that we should make our estimates for 1935 and 1936 for Personal Service on the basis of the salaries existing before any deductions were made as a result of executive orders or other deductions authorized by the Board of Trustees.

With regard to Additions and Betterments the feeling was that the same practice as heretofore in presenting the needs of the institution should be followed, it being the function of the Board of Trustees and President of the College to set up the reasonable needs of the institution in the matter of capital improvements. Moved by Gebhard and seconded by Prout that Dr. Williams be authorized to prepare the budget in accordance with these principles. Voting aye: Johnston, Prout, Gebhard. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

W. B. Johnston
President

Myrtle B. Edwards
Secretary

GRADUATES, AUGUST 10, 1934

Two-Year Diploma in Elementary Education

Allshouse, Evelyn F.
 Arnold, Kathryn H.
 Barber, Grant W.
 Barnes, Mildred L.
 Bennett, Bruce F.
 Blackmore, Margaret G.
 Brentlinger, Lawrence
 Brentlinger, Marjorie
 Brewer, Mary M.
 Brickman, Mildred A.
 Buhler, Herma
 Bushong, Catherine Imo
 Carr, Brevia Miller
 Carr, Mary L.
 Carter, Ruth Elizabeth
 Cornwell, Rachel
 Costello, Gertrude C.
 Crumrine, Myrtle Irene
 Davis, Kathryn
 Day, Helen L.
 Diehn, Carmen C.
 Douthiel, Frances
 Eiseman, Esther F.
 Eva, Helen
 Fisher, Ethel
 Fitch, Sara E.
 Gase, Margaret J.
 Gerber, Mary Ellen
 Gleason, Lola M.
 Hall, Dorothy Hortense
 Hall, Josephine M.
 Henderson, Ruth P.
 Herriff, Virginia
 Hoffman, Marguerite
 Honeck, Virginia L.
 Jacobs, Luella B.
 Kanan, Elois
 Kay, Elowyse
 Kehres, Henrietta
 Kelly, Edna D.
 Ketterer, Bernadine
 Kisling, Alyce Bernice
 Kistner, Florence E.
 Kistner, Mabel Grace
 Krouse, Lois
 Ladd, Flossie Stevick
 Lanker, Alice H.
 Lehman, Reahto J.
 Leifer, Margaret E.
 Logan, Ramel H.

Lytle, Sara E.
 McClenathan, Emma M.
 McDougale, Cameo Elcina
 Marmon, Mildred K.
 Marshall, Gladys
 Miller, Frances
 Mizer, Irvin J.
 Montgomery, Donna E.
 Moody, Wynter Doloras
 Myers, Tracy A.
 Now, Ines
 Now, Isa
 Oborn, Viola M.
 O'Brien, Odessa
 Ondrovek, Mary Elizabeth
 Osborn, Charles Jerome
 Patton, Marvel
 Peery, Evelyn
 Peoples, Mildred Iona
 Purdy, Rema
 Reamsnyder, Helen
 Robinson, Muriel F.
 Roth, Ilva A.
 Royal, Jessie M.
 Rupp, Lucille Doris
 Russell, Lillian E.
 Schnarre, Zelma C.
 Shepherd, Donna M.
 Shively, Ruth M.
 Simon, Amelia M.
 Smith, Ethel L.
 Smith, Opal L.
 Smith, Willo I.
 Sommer, Florence L.
 Spiess, Violet E.
 Stamm, Irma A.
 Steiner, Elmer J.
 Steiner, Mary A.
 Stone, Luella M.
 Stouffer, Mary M.
 Swihart, Flossie I.
 Traucht, Clara A.
 Tuttle, Pearl Leona
 Wade, Pearl E.
 Wise, Thelma
 Woodward, Gladys
 Yost, Daisy Elizabeth
 Young, Oliveta B.
 Zeis, Zelma
 Zerman, Luella

Degree -- Bachelor of Science in Education

General

Bigelow, Virginia
 Boobring, Evelyn R.
 Hipp, Fred L.
 Kinney, Dale B.
 Knapp, Irene L.
 Kummick, Irma

Latham, Al
 Loughheed, Virgil R.
 Miller, Ethel Reda
 Moore, John H.
 Stubbins, Hazel B.
 Swearingen, John A.

Elementary Education

Hoodlebrink, Ruth E.
 Hupp, Cecil T.
 Masters, Gertrude B.

Zeller, Elva C.

Meek, Dolah Grace
 Palmer, Helen I.
 Pease, Lorena Kathryn

Special in Home Economics

Matz, Ardis

Williams, Mary A.

Special in Industrial Arts

Fearnside, Henry T.

Special in Physical Education

Cornwell, Daniel

Degree -- Bachelor of Arts

Moosman, Darvan Albert